

Notice 18/03/2013

A meeting will be held for the formation of IQAC on 04.04.2013 at 12.00 noon with the following agenda:

1. Selection /nomination of co-ordinator
2. consideration of prayer for promotion of DR.Zinia Mitra, Asst.Prof.Department of English, from Assistant professor Stage II –stage III

All the members are requested to make it convenient to attend the meeting.

Members:

1. Smt. Krishna Barman –TIC *K. Barman 18-03-13*
2. Sri Goutam Das –Co-ordinator *G. Das 18-03-13*
3. Sri Goutam Ghosh –Member management
4. Dr. Zinia Mitra –TR member *Z. Mitra 18/3/13*
5. Administrative officer -

*Z. Mitra 18/3/13*  
Teacher-in-charge  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darrang

Meeting date:- 26/03/13

A meeting of IQAC was held on 26/03/13 with the following agenda:-

1. Selection / nomination of co-ordinator
2. Consideration of prayer for promotion of Dr. Zinia Mihi under LAS from stage II to stage III.

TIC, Smt. Krishna Basman chaired the meeting.

### Resolutions:

Members Present:-

1. Smt. Krishna Basman - TIC, Krishna Basman
2. Shri Goutam Das - ~~Chair~~ Secretary - Goutam Das
3. Shri Goutam Das - TR member. G. Das
4. Dr. Zinia Mihi - TR member. Zmhi
5. Administrative officer - Shri Prabir Chatterjee -

### Resolutions:-

1. It is unanimously resolved that the following members be members of IQAC until next formation of IQAC. It is further resolved that Shri Goutam Das, Asst. Prof. Department of Bengali will act as the co-ordinator of this IQAC.
2. Resolved that necessary steps be taken for promotion of Dr. Zinia Mihi under LAS. In this connection she was asked to submit relevant papers to the co-ordinator. The co-ordinator be requested to

report to the TIC after scrutinising the  
CAS papers of Dr. Zinia Mitra and  
to move for further formalities for  
this purpose.

Krishna Sarman  
04-04-13

Teacher-in-charge  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

Notice 10/02/2014

A meeting of IQAC will be held on 17.02.2014 at 12.00 noon to discuss and evaluate the career advancement of DR.Zinia Mitra, Assi.Prof.Department of English from Stage II –stage III. All the members are requested to make it convenient to attend the meeting.

Members:

- 1.Smt.Krishna Barman –TIC *K. Barman 10-02-14*
- 2.Sri Goutam Das –Co-ordinator *G.D. Das 10-02-14*
- 3.Sri Goutam Ghosh –Member management
- 4.Dr.Zinia Mitra –TR member – *Z.M. 10/02/14*
- 5.Administrative officer –

*Krishna Barman*  
Teacher-in-charge 10-02-14  
Nakshalbari College  
P.O. Nakshalbari, Dist. Dajepur

## Meeting IPAC.

A meeting of IPAC was held on 17.02.14 to discuss the promotion of Dr. Ziba Mimi Department of English from Stage II of Assistant Professor to stage III of Assistant Professor (AGP 80.00/-).

Members present :-

1. Shri Goutam Ghosh, Secretary -
2. Goutam Das 17-02-14 → G. Das 17.02.14
3. Ziba Mimi 17.02.14. → Ziba 17/02/14
4. Smt. Krishna Sarman → Krishna Sarman 17-02-14
5. Shri Prabir Chatterjee - yob,

## Resolutions:-

1. The co-ordinator, Shri Goutam Das, has reported to the TIC that the CAS papers of Dr. Ziba Mimi are ready for further proceedings. to a competent authority.

Krishna Sarman  
17-02-14

Teacher-in-charge  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling



# NAKSHALBARI COLLEGE

P.O. NAKSHALBARI, DT. DARJEELING (W.B.), PIN : 734429  
E-mail : nakshalbaricollege@gmail.com

Ref. No. ....

Date: .....

## Notice / 03.07.2015

A meeting of the IQAC will be held on 10.07.2015 at 3P.M. in the chamber of the undersigned. All the members are request to attain the meeting.

Agenda : 1) Formation of IQAC as per rules.

*[Handwritten Signature]*  
03/07/15

Principal  
Nakshalbari College  
Nakshalbari, Darjeeling  
P.O. Nakshalbari Dist. Darjeeling

Teacher-in-charge  
Nakshalbari College  
P.O. Nakshalbari Dist. Darjeeling

A meeting of IQAC was held on 10.07.15 at 3.00 pm to discuss the following agenda:-

- 1) Formation of IQAC as per rules
- 2) Selection / election of co-ordinator of IQAC.

Members Present :-

1. Dr. Samirendra Sarkar - Chairperson - *10.07.15*
2. Shri. Anas Sinha, member, management *10.07.15*
3. Shri. Prabir Chatterjee (Admin officer) BDO - *10.07.15*
4. Smt. Krishna Barman - TR member - *Krishna Barman*
5. Shri. Goutam Das - TR member - *G. Das 10.07.15*
6. Dr. Zinia Milra - TR member - *Zinia 10.07.15*
7. Dr. Ranjit Roy - TR member - *Ranjit Roy*

Dr. Samirendra Sarkar, Chairperson, chaired the session.

Resolutions:-

1. IQAC was formed as per the G.B. No-10 resolution 9, dated 10/06/2015.

2. Dr. Zinia Milra, TR member, proposed the name of Smt. Krishna Barman as co-ordinator of IQAC. Shri Goutam Das, TR member seconded the proposal. Resolved that Smt. Krishna Barman will act as the co-ordinator of IQAC with immediate effect.

3. Shri Goutam Das was asked to submit CAS papers to the co-ordinator and she was requested to scrutinise the papers and report it to the chair.



# NAKSHALBARI COLLEGE

Phone : (0353) 2005231

P.O. NAKSHALBARI, DT. DARJEELING (W.B.), PIN : 734429  
E-mail : nakshalbaricollege@gmail.com

Ref. No.....

**NOTICE 12/08/2015**

Date: 12.08.2015

A meeting of the IQAC will be held on 18.08.2015 at 3.30 p.m. in the chamber of the undersigned.  
All the members are requested to attend the meeting.

Agenda:

1. To hold PPT Class every week.
2. Unit Test to be introduced (for the Honours Subjects).

To Report:

1. Filled in requisition for approved teaching posts with supporting documents to be sent to WBCSC.
2. Formation of different committees.
3. Subscription of one Hindi and one Nepali Newspaper.

  
12/08/15

Principal

Nakshalbari College

P.O. Naxalbari, Dist. Darjeeling

Principal

**Nakshalbari College**

**P.O. Nakshalbari, Dist. Darjeeling**

Proceedings of the IQAC meeting held on 18.08.2015 at  
Principal's Chamber at 3:30pm

Members present -

- 1) Dr. Samarendra Sarker - Chairperson
- 2) Sri Amar Sinha, Member, Management
- 3) Sri Prabir Chatterjee - (Admin Officer) BDO.
- 4) Smt. Krishna Barma - (Co-ordinator)
- 5) Sri Goutam Das - TR member
- 6) Dr. Zinia Mitra - TR member
- 7) Dr. Ranjit Roy - TR member

18/08/15  
18/08/15

SK Saman 18.08.15  
Goutam Das 18-08-15  
Zinia 18.08.15

Ranjit Roy 18/08/15

Dr. Samarendra Sarker, Chairperson IQAC chaired the session

Resolutions

- 1) Resolved that the teachers will give one PowerPoint Presentation to the students in a week. Topic for the PPT should be related to the syllabus; preferably it should be the summary of the week's class.
- 2) Resolved that the First Unit Test be introduced in Honours subjects.  
Honours students are to secure atleast 50% of marks and 50% attendance.  
Part I will consist of 50 marks  
Part II will consist of 50 marks  
Part III will consist of 100 marks

Date of the examination, scheduled dates to submit question paper, publication of results to be discussed in Teachers' Council.

## Report-

1) Principal reported that the requisition in the prescribed proforma along with guided enclosures be sent to the competent authority, to west Bengal College Service Commission with a copy to the DPI for filling up of permissible teaching posts in the subjects as per the 100 point Roster maintained by the College:

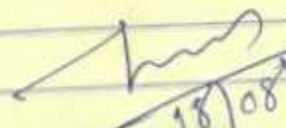
- Bengali (Gen)
- Sociology (ST)
- History (OBC-B)
- Education (Gen)
- Political Science (OBC-A)

2) Principal reported that the existing Committee was re-shuffled and the following Sub-Committees was formed.

- i) Routine sub-committee
- ii) Admission Sub-Committee
- iii) Examination Sub-Committee
- iv) Finance and Purchase Sub-Committee
- v) Disciplinary and Anti-ragging Sub-Committee
- vi) Games and Sports Sub-Committee
- vii) Cultural and Magazine Sub-Committee
- viii) Youth Parliament Sub-Committee
- ix) Library Sub-Committee
- x) Women's Cell Sub-Committee
- xi) Teacher-In-Charge for student's Union Activity

3) Principal reported the subscription of one Hindi and one Nepali newspaper in addition to English and Bengali newspapers.

The meeting ended with thanks to the Chair.

  
18/08/15  
Principal  
Nabakulhari College  
P.O. Nabakulhari, Dist. Darjeeling



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E-mail : nakshalbaricollege@gmail.com

Phone : (0353) 2005231

Date: .....

Ref No.....

## Notice 07/10/2015

A meeting of the IQAC will be held on 13.10.2015 at 2.00 p.m. in the chamber of the undersigned. All the members are requested to attend the meeting.

### Agenda:

1. Proceedings of the CAS papers of Sri. Gautam Das, Asst. Prof, Dept. of Bengali
2. Proposal for opening study centre for NSOU.
3. Sending Accreditation Proforma 2 (F) and 12 (B)
4. Proposal for launching Wi-Fi 4G connection
5. Development of Room 4 into laboratory cum lecture hall.
6. World Aids Day
7. Youth Parliament

Principal  
Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

A meeting of the IQAC was held on 13.10.2015 at 2:00pm with the following agenda:

### Members present

- 1) Dr Samirendra Sarker - Chairperson
  - 2) Sri Amar Sinha, Member, Management
  - 3) Sri Prabir Chatterjee - (Admin Officer) BDO
  - Smt Krishna Barman - TR member
  - Sri Goutam Das - TR member
  - Dr. Zinia Mitra - TR member
  - Dr Ranjit Roy - TR member
- Signatures and dates:*  
13/10/15  
13-10-15  
Goutam Das 13-10-15  
13.10.2015  
13/10/15

Dr. Samirendra Sarker, Chairperson IQAC chaired the session.

### Resolutions:

- 1) The Co-ordinator after scrutinising the CAS papers of Sri Goutam Das, Asst. Professor in Bengali reported to the Chairperson as the paper is ready for the further proceedings fulfilling all the formalities towards the competent authority.
- 2) Approved that the study centre of Netaji Subhas Open University (NSOU) be opened at Nakshalbani College from the next academic session in the following subjects:  
Post-Graduation in:
  - i. Bengali
  - ii. English
  - iii. History

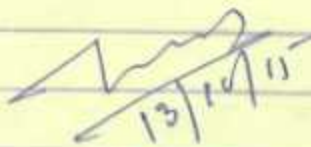
iv. Education

v. Social Work

- 3) Resolved that the filled in proforma of 2(F) and 12(B) be sent to the UGC for recognition of the College under UGC Act, 1956
- 4) Resolved that the proposal for launching and installation of free Wi-Fi (4G) connection from Reliance Communication. Wi-Fi (4G) connection to be installed in the college campus at the earliest complying the necessary legal formalities (MOU)
- 5) Resolved that Room No. 4 be developed into laboratory cum lecture hall for holding B.Sc. courses from forth coming session.
- 6) Resolved that World Aids Day be observed on 1<sup>st</sup> Dec, in the College by the NSS Unit. Concerned teacher to arrange for the same mentioned above.
- 7) Youth Parliament will be hosted by Natshulbari College on 18<sup>th</sup> Dec, 2015. A Committee to be formed. The matter referred to the Teachers' Council for further course of action.

## Report :

- 1) Principal reported DST Seminar to be held on 20.01.2015
- 2) Permanent affiliation of Nakshalbari College under the University of North Bengal
- 3) Approval of NSS Unit at Nakshalbari College.

  
13/1/15  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling



# NAKSHALBARI COLLEGE

P.O. NAKSHALBARI, DT. DARJEELING (W.B.), PIN : 734429  
E-mail : nakshalbaricollege@gmail.com

## NOTICE: 02/01/2016

A meeting of the IQAC will be held on 02.01.2016 at 3.30 p.m. in the chamber of the undersigned. All the members are requested to attend the meeting.

### Agenda:

1. Unit Test II and Annual Test Examination/ Result
2. Restructuring of Examination Committee
3. Remedial Classes Reconsideration: 1<sup>st</sup> Yr, 2<sup>nd</sup> Yr & 3<sup>rd</sup> Yr
4. Outdoor camp "Women and Child Health" NSS camp

Principal  
Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

# Proceedings of the IQAC meeting held on 07.01.2016 at Principal's chamber

## Members Present:

- 1) Dr. Samarendra Sarker, Chairperson
- 2) Sri Amar Sinha, Member, Management
- 3) Smt. Krishna Barman, Co-ordinator
- 4) Sri Goutam Das, TR Member
- 5) Dr. Zinia Mitra, TR Member
- 6) Dr. Ranjit Roy, TR Member

07/01/16

07.01.16

07-01-16

Goutam Das

07-01-16

07/01/16

## Resolution:

- 1) Unit Test II and Annual Test Examination/Result.

Resolved that Unit Test II and Annual Test Examination, 2016 to be conducted by the last week of January, 2016. Members of the Examination-Committee are to do the needful and are requested to report one hour prior to the commencement of examinations. Last date of submission of question paper, publication of result to be discussed in the Teachers' Council.

- 2) Restructuring of Examination Committee.

The Examination Committee will be restructured for University Examination, to frame the Exam Roster after receiving the ACSR. The members of the Committee to be decided in the Teachers' Council meeting.

### 3) Remedial Classes Reconsideration:

Resolved that the Remedial classes for B.A./B.Sc. 1<sup>st</sup> Year, 2<sup>nd</sup> Year and 3<sup>rd</sup> Year (Honours and General) will begin from 15.02.2016 and continue till 15.03.2016. The matter is referred to Teachers' Council for detailed programme schedule.

### 4) Outdoor camp "Women and Child Health" NSS Camp.

NSS Unit of the Nakshalbari College will organise camps at regular periodic interval.

Resolved that the teachers to be present in the NSS Special outdoor camp "Women and Child Health".

There being no matter for further discussion, the meeting ended with thanks to the Chair.

  
Co-ordinator  
IQAC  
Nakshalbari College

  
07/01/16  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Durgam



# NAKSHALBARI COLLEGE

P.O. NAKSHALBARI, DT. DARJEELING (W.B.), PIN : 734429  
E-mail : nakshalbaricollege@gmail.com

Ref No. ....

Date: .....

## Notice 25/04/2016

A meeting of the IQAC will be held on 29.04.2016 at 2.30 p.m. at the chamber of the undersigned. All the members are requested to attend the meeting.

### Agenda:

1. Prayer of Smt Bhaswati Shah for permission to attend classes for Ph.d course work in Himalayan Studies.
2. Dr. Ranjit Roy will take charge as Programme Officer of NSS Unit.
3. Discuss West Bengal Inter College Sports Championship (State Level), 2017.
4. Wall Magazine

  
25/04/16

Principal  
Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling  
**Principal**  
**Nakshalbari College**  
P.O. Nakshalbari, Dist. Darjeeling

A meeting of IQAC was held on 29.04.2016 at 3:00pm to discuss the following agenda:

- 1) Prayer of Smt. Bhaswati Shah for permission to attend Ph.D. coursework.
- 2) Dr. Ranjit Roy to take charge as NSS Unit Programme Officer.
- 3) West Bengal Inter College Sports Championship (State Level), 2017.
- 4) Wall Magazine.

Principal, Dr. Samarendra Sarkar chaired the Session.

Members present:

- 1) Dr. Samarendra Sarkar - Chairperson
  - 2) Sri Amar Sinha, Member, Management
  - 3) Sri Prabin Chatterjee, Admn. Officer (BDO)
  - 4) Smt. Krishna Barman, Co-ordinator.
  - 5) Sri Goutam Das, TR member
  - 6) Dr. Zinia Mitra, TR member
- 29/04/16  
29.4.16  
21-04-16  
Goutam Das 29-04-16  
29.04.16

Resolutions:

- 1) Prayer of Smt. Bhaswati Shah for permission to attend classes for Ph.D. course work in Himalayan Studies.  
Smt. Bhaswati Shah has requested to allow her to attend classes for Ph.D. course work. The matter be referred to Governing Body for necessary action.

2) Dr. Ranjit Roy will take charge as Programme Officer of NSS Unit.

Dr. Ranjit Roy, Asst. Professor in Sociology will take charge as Programme Officer of NSS Unit on and from the beginning of ensuing Academic Session.

3) Discuss State Level West Bengal Inter College Sports Championship, 2017.

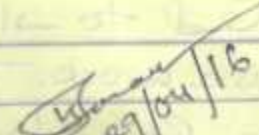
Resolved that West Bengal Inter State College Sports Championship 2017 (State Level) be held jointly with A.C. College, Jalpaiguri. The matter referred to the concerned Committee for further action.

4) Wall Magazine.

Resolved that 2 Wall Magazine be put up - one on each floor. One Magazine be for Language Group, the other for Social Science Group.

The Wall Magazine Group Committee be formed for the following group:

- i) Language Group
- ii) Social Science Group.

  
29/04/16  
Co-ordinator  
IQAC  
Nakshabari College

  
29/04/16  
Principal  
Nakshabari College  
P.O. Nakshabari, Dist. Durgam

# Nakshalbari College

NOTICE/13.06.2016

Ref. No. NC/NB/153/16

Dated 02/06/2016

A meeting of IQAC will be held on 21.06.2016 at 3:00 pm to discuss the following agenda:-

1. To select / elect Co-ordinator of IQAC.
2. To initiate the promotion of Smt Krishna Barman from Asst. Prof. stage -I to stage - II, w.e.f 07.04.2016.
3. To initiate the promotion of Dr. Zinia Mitra from Asst. Prof. stage -III to Associate Professor. W.e.f 27.12.2015.
4. misc

Members

1. Sri Amal Sinha - 17/6/16
2. Smt. Krishna Barman - Krishna Barman 17-06-16
3. Dr. Zinia Mitra - Zinia Mitra 17/6/16
4. Sri. Lantam 17/6/16
5. Dr. Ranjit Roy - 17/6/16
6. BAO / Representative - 17/6/16
- for Sri Goutam Das - G. Das 17.06.16

02/06/16  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

17/6/16  
G. Das

Date: 21/06/16

A meeting of IQAC was held on 21.06.2016 at 3:00pm to discuss the following agenda:

- 1) To select/elect Co-ordinator of IQAC.
- 2) To initiate the promotion of Smt. Krishna Barman from Asst. Prof. Stage I to Stage II wef. 07.04.2016.
- 3) To initiate the promotion of Dr. Zinia Mitra from Asst. Prof. Stage III to Associate Professor Stage IV wef. 27.12.2015
- 4) Misc.

Principal, Dr. Samarendra Sarker chaired the Session.

Members present:-

- 1) Dr. Samarendra Sarker - Chairperson
  - 2) Sri Amar Sinha, Member, Management
  - 3) Sri Prabir Chatterjee, Admn Officer (BDO)
  - 4) Smt. Krishna Barman, Co-ordinator
  - 5) Sri Goutam Das, TR member
  - 6) Dr. Zinia Mitra, TR member
  - 7) Dr. Ranjit Roy, TR member
- 21/06/16  
21.6.16  
21-06-16  
Goutam Das 21.06.16  
21.6.16  
May 21/06/16

Resolution:-

1. Dr. Zinia Mitra, TR member, proposed the name of Sri Goutam Das as Co-ordinator of IQAC with immediate effect.

2) Resolved that Smt. Krishna Barman be requested to prepare the papers in connection with the claim for promotion under CAS from Stage I - and submit the same to the Co-ordinator at the earliest.

3) Dr. Zinia Mitra be requested to prepare the papers in connection with the claim for promotion under CAS from Stage III - Stage IV (Associate Professor) and submit the same to the Co-ordinator at the earliest.

Resolved that the Co-ordinator be requested to Inform the Chairperson after scrutinizing the CAS papers of the applicants.

As there was no further discussion regarding the matters, the meeting ended with thanks to the chair.

  
21/06/16  
Co-ordinator  
IQAC  
Nakshalbari College

  
21/06/16  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling