

# NAKSAHALBARI COLLEGE

P.O. Naxalbari, Dist Darjeeling

## INTERNAL Quality Assurance Cell (IQAC)

NOTICE 05/07/2021

Hybrid mode (Online & Offline) meeting of IQAC will be held on 14.07.2021 at 3.30  
at Principal's chamber. Members are requested to be to present.

### **AGENDA:**


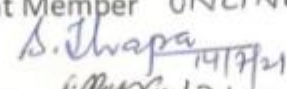
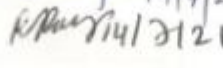
Selection of New Members of IQAC.

Principal  
Nakshalbari College  
College P.O. Naxalbari, Dist. Darjeeling

*S. Thapa*  
Coordinator  
IQAC, Nakshalbari  
P.O. Naxalbari, Dist. Darjeeling  
Co-ordinator  
IQAC  
Nakshalbari College

Meeting of the IQAC was held on 14/07/2021 at 3.30 p.m. at Principal's chamber following the Covid protocols and guidelines.

Members Present:

1. Dr. Samirendra Sarkar- Principal, Chairperson  14/07/21
2. Sri Prithwish Roy- Management Member ONLINE
3. Dr Salina Thapa- Coordinator  14/7/21
4. Dr Ranjit Roy- Teacher Member  14/7/21
5. Smt Krishna Barman- Online
6. Dr Anisha Tamang- Teacher Member ONLINE

Resolution


The present IQAC members have been in the committee more than two years due to Covid lockdown.

Resolved that the following members have been unanimously selected as the new members of IQAC Committee.

1. Dr. Samirendra Sarkar – Chairperson/ Principal
2. Smt. Krishna Barman – coordinator
3. Dr Ranjit Roy – Teacher Member
4. Washim Akram – Teacher Member
5. Dr Kushmeeta Chettri – Member
6. Sri. Nitish Ghosh – Governing Body Member
7. Smt. Jhuma Hari- Librarian – Administrative Officer
8. Sri Prahlad Biswas- Local Society Member
9. Soma Mandal- Alumni Representative
10. Nilima Paul- Student Representative
11. Block Development Officer – Education Officer

Henceforth, these members will function as IQAC committee, Nakshalbari College.

  
14/07/21  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

  
Coordinator. 14/7/21  
IQAC, Nakshalbari College  
P.O. Naxalbari, Dist Darjeeling  
Co-ordinator  
IQAC  
Nakshalbari College



# NAKSHALBARI COLLEGE

ESTD: 2008 (GOVT AIDED)

P.O. NAKSHALBARI,  
DT. DARJEELING (W.B.), PIN: 734429  
PRINCIPAL:

*Dr. Samarendra Sarkar*, Ph.D.  
www.nakshalbaricollege.com

Telephone No. : 0353-2004769 (Principal)  
0353-2005231 (Office)

E-mail [nakshalbaricollege@gmail.com](mailto:nakshalbaricollege@gmail.com)

Website:

**Date: 24/07/2021**

## **Internal Quality Assurance Cell (IQAC)**

### **NOTICE**

Online meeting of the IQAC will be held on 29/07/2021 to discuss the following agenda:

#### **Agenda:**

1. Online Admission into different Undergraduate Courses.
2. Commencement of Online Classes.
3. Celebration or Observation of Programmes or events.
4. Misc.

Link will be provided.

*[Signature]*  
24-07-21  
Co-ordinator

IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

**Co-ordinator**  
**IQAC**  
**Nakshalbari College**

Members:

Name	Designation	Signature
Dr. Samirendra Sarkar	Chairperson/ Principal	Present
Smt. Krishna Barman	Coordinator	 29-07-21
Dr Ranjit Roy	Teacher Member	Present
Washim Akram	Teacher Member	Present
Dr Kushmeeta Chettri	Teacher Member	Present
Sri. Nitish Ghosh	Governing Body Member	Absent
Smt. Jhuma Hari	Librarian – Administrative Officer	Present
Sri Prahlad Biswas	Local Society Member	Absent
Block Development Officer	Education Officer	Absent
Soma Mandal	Alumni Representative	Present
Nilima Paul	Student Representative	Absent

Resolutions:

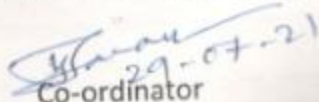
1. Resolved that Admission Portal for online Registration into different Undergraduate Courses under CBCS for the Academic Session 2021-2022 will commence on and from 02.08.2021. The Admission Committee will be requested to conduct the entire procedures related with Online Admission.
2. Resolved that online classes for the students of 3rd and 5th Semester will commence on and from 23.08.2021. Academic Committee will be requested to prepare schedule for the online classes.
3. Further resolved that Cultural Committee will be instructed to conduct the programmes on Independence Day, Teachers Day, Vidya Sagar Janma Jayanti and Gandhi Jayanti.

A Tekaking by the students of NCC to Putung, an online programme on fit India movement and a Cycle rally will be arranged and conducted by the NCC unit, strictly following the Covid protocols.

Report:

1. Reported by the Examination Committee that the Examinations of Part-II & Part-III (Hons & General) under I+I+I system and 2nd, 4th & 6th Semester examinations under CBCS was conducted in an online Assignment mode successfully.
2. Reported by the Cultural committee that Bhanu Jayanti (online) and Forest Week were observed.

  
16/11/21  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

  
Co-ordinator  
IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling  
Co-ordinator  
IQAC  
Nakshalbari College



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ESTD: 2008 (GOVT. AIDED)

P.O. NAKSHALBARI,  
DT. DARJEELING (W.B.), PIN: 734429  
PRINCIPAL:

*Dr. Samisendra Sarkar*, Ph.D.  
www.nakshalbaricollege.com

Telephone No. : 0353-2004769 (Principal)  
0353-2005231 (Office)

E-mail: [nakshalbaricollege@gmail.com](mailto:nakshalbaricollege@gmail.com)

Website:

Date: 29/10/2021

## Internal Quality Assurance Cell (IQAC)

### NOTICE

Online meeting of the IQAC will be held on 05/11/2021 to discuss:

#### Agenda:

1. Commencement of Offline classes.
2. Proposal for International and National Webinar.
3. Opening of Admission portal.
4. CAS proposal of Teachers.
5. Engagement of one Teaching staff.
6. Misc.

Link will be provided.

*K. Sarkar*  
29-10-21  
Co-ordinator

IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

Co-ordinator  
IQAC  
Nakshalbari College

Proceedings of the Online IQAC meeting held on 05.11.2021 at 3.30.p.m.

Members:

Name	Designation	Signature
Dr. Samirendra Sarkar	Chairperson/ Principal	Present
Smt. Krishna Barman	Coordinator	<i>K. Barman</i> 05-11-21
Dr Ranjit Roy	Teacher Member	Present
Washim Akram	Teacher Member	Present
Dr Kushmeeta Chettri	Teacher Member	Present
Sri. Nitish Ghosh	Governing Body Member	Present
Smt. Jhuma Hari	Librarian – Administrative Officer	Present
Sri Prahlad Biswas	Local Society Member	Absent
Block Development Officer	Education Officer	Absent
Soma Mandal	Alumni Representative	Present
Nilima Paul	Student Representative	Present

**Resolutions:**

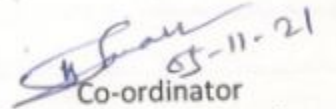
- Resolved that Offline classes for the students of 1st, 3rd and 5th semester will commence on and from 16.11.2021 maintaining the Covid-19 protocol.
- Resolved that an International and a National Webinar will be conducted by the IQAC in collaboration with the Academic Council. Academic Council will be requested to prepare the theme and schedule of the said webinars with the consultation with the faculty.
- Admission portal of 2nd, 3rd, 4th, 5th and 6th semester of B.A & B.SC (Honours & Program) under CBCS and Part-III (Honours & General) of B.A & B.SC under I+I+I will begin shortly. Admission Committee will be asked to conduct the procedures.
- All the beneficiaries of CAS are asked to contact with Smt. Krishna Barman to complete the files as early as possible.
- The engagement of one Teaching staff at the department of Physical Education will be totally temporary basis vide resolution of the Finance Committee meeting dated 04.08.2021. The engagement of the new teacher will be from the panel of the interview held on 08.06.2018. The remuneration of the newly appointed Teacher would be as per the existing college norms.
- Misc.

**Report:**

1. Enrolment of students, teaching and non-teaching staffs for Covid-vaccinations is reported.
2. One temporary Covid isolation ward with Oxygen support at the college premise for the staffs and family members of the college was established by the Welfare Committee.
3. Cultural Committee reported the celebration of on Independence Day, Teachers Day, Vidya, Sagar Janma Jayanti and Gandhi Jayanti .
4. A Trekking by the students of NCC to Putung, an online programme on Fit India Movement and a Cycle rally on Gandhi Jayanti was conducted by the NCC unit successfully.

  
16/11/21  
Principal

Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

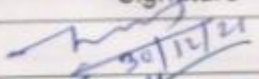
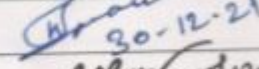
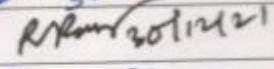
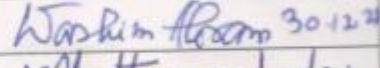
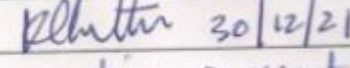
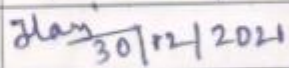
  
05-11-21  
Co-ordinator

IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

Co-ordinator  
IQAC  
Nakshalbari College

OFFLINE (HYBRID MODE)

Emergent Online Meeting of IQAC was held on 30.12.2021 to discuss the following important agenda:

Name	Designation	Signature
Dr. Samirendra Sarkar	Chairperson/ Principal	 30/12/21
Smt. Krishna Barman	Coordinator	 30-12-21
Dr Ranjit Roy	Teacher Member	 30/12/21
Washim Akram	Teacher Member	 30-12-21
Dr Kushmeeta Chettri	Teacher Member	 30/12/21
Sri. Nitish Ghosh	Governing Body Member	online present
Smt. Jhuma Hari	Librarian – Administrative Officer	 30/12/2021
Sri Prahlad Biswas	Local Society Member	online present
Block Development Officer	Education Officer	Absent
Soma Mandal	Alumni Representative	Absent
Nilima Paul	Student Representative	Online Present

Agenda:

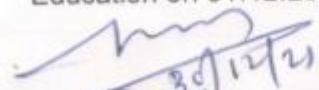
1. Students' Week celebration.
2. Internal Assessment.
3. Commencement of UG Semester Examination.
4. Misc.

Resolutions:

1. Resolved that as per Government order vide Memo no. 144-SSE/2021 dated 29.12.2021 Students' Week will be celebrated by the College. It is also decided that different activities related with sports, cultural and different Government schemes will be included in the said programme. Teachers, Council will be requested to make a preparatory committee for smooth conduction of the said Programme.
2. Resolved that due to Covid-19 pandemic situation all internal assessment of 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semester under CBCS will be conducted in an online mode as per the convenience of the concerned Departments.
3. As per University of North Bengal's notification no. 888/B/CE-2021 dated 22.12.2021 U.G. 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Semester ( Honours/Program) Examinations, 2021 will commence on and from 17.02.2022 and will continue till 28.02.2022 in an online mode. Examination Committee will be asked to conduct the said examinations.

Report:

1. Co-ordinator reported that Smt. Manashi Roy joined as Guest faculty member in Physical Education on 01.12.2021.

  
Principal  
Nakshalbari College  
P.O. Nakshalbari, Dist. Darjeeling

  
Co-ordinator  
IQAC  
Nakshalbari College





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PRINCIPAL:

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*Dr. Samarendra Sarkar*, Ph.D.

Website:

[www.nakshalbaricollege.com](http://www.nakshalbaricollege.com)

Date: 25.02.2022

## Internal Quality Assurance Cell (IQAC)

### NOTICE

A meeting of IQAC will be held on 02.03.2022 at 2.30 p.m. to discuss the following Agenda.

1. Commencement of Classes in an Offline mode.
2. Conduction of Add on Course.
3. Conduction of Seminar on IPR.
4. Conduction of FDP
5. Conduction of Internal Assessment.
6. Appointment of a Visiting Teacher in Bio-Science on temporary basis.
7. Observation of different events by different Committees and Units.

*Shan*  
25-02-22  
Co-ordinator  
IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling  
Co-ordinator  
IQAC  
Nakshalbari College

Meeting of IQAC was held on 02.03.2022 at 2.30 p.m. at the Principal's chamber.

Dr. Samirendra Sarkar-Chairperson/ Principal *[Signature]* 02/03/22  
Smt. Krishna Barman-Coordinator *[Signature]* 02-03-22  
Dr Ranjit Roy-Teacher Member *[Signature]* 02.03.22  
Washim Akram -Teacher Member *Washim Akram* 02.03.2022  
Dr Kushmeeta Chettri-Teacher Member *[Signature]* 2/3/22  
Sri. Nitish Ghosh-Governing Body Member *Nitish Ghosh* 02/03/22  
Smt. Jhuma Hari-Librarian – Administrative Officer *[Signature]* 2/3/22  
Sri Prahlad Biswas-Local Society Member  
Block Development Officer-Education Officer  
Soma Mandal-Alumni Representative *Soma Mandal* 02.03.2022  
Nilima Paul-Student Representative *Nilima Paul* 02.03.2022

Resolution:

1. Resolved that offline classes of Even Semester (2nd , 4th & 6th ) will commence on and from 7.03.2022. Academic Council will be requested to prepare schedule for forthcoming Offline classes by maintaining Covid-19 protocol.
2. Resolved that Add on course of thirty hours ( 30) on " Human Rights" : Theory and Practice will be initiated by the Department of Political Science in the month of March as per their convenience. Another Add on Course of thirty hours on "Culture, Language and Literature: Local perspective" will be conducted by the Department of Bengali, Nepali and Hindi in the month of April as per their convenience.
3. A seminar on IPR will be conducted by the IQAC in the month of April. Date and schedule will be confirmed after consultation with Resource person.
4. A Faculty Development Programme will be organised by the Academic Council. Academic Council will be requested to prepare the schedule of the programme.
5. Internal Assessment for the students of even Semester Honours Course will be held in the month of May and and for Program Course will be held in the month of June.
6. Resolved that Mr. Tanmoy Dutta will be appointed as a visiting Teacher of Zoology in Bio-Science on temporary basis. Remuneration of the said teacher will be as per college norms.
7. Resolved that " Basata Utsav" will be observed by the Cultural Committee on 17.03.2022. Cultural Committee will be instructed to prepare the plan and schedule of the said programme.

*[Signature]*  
02-03-22  
Co-ordinator  
IQAC  
Nakshabari College



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ESTD 2008 (GOVT AIDED)

P.O. NAKSHALBARI  
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0353-2005231 (Office)

PRINCIPAL

E-mail [nakshalbaricollege@gmail.com](mailto:nakshalbaricollege@gmail.com)

*Dr. Samarendra Sarkar*, Ph.D

Website [www.nakshalbaricollege.com](http://www.nakshalbaricollege.com)

Dated: 01.06.2022

## Internal Quality Assurance Cell (IQAC)

### NOTICE

Meeting of the IQAC will be held on 06.06.2022 at the Principal's chamber to discuss the following agenda.

#### Agenda:

1. Commencement of Even Semester Examinations.
2. Commencement of Classes of Odd Semester.
3. Appointment of one Temporary Guest faculty in Bio-Science.
4. Conduction of IPR.
5. Conduction of Programmes by the different Committees and Units.
6. Misc.

Coordinator 01/6/22  
IQAC, Nakshalbari College  
P.O. Naxalbari, Dist. Darjeeling

**Co-ordinator  
IQAC  
Nakshalbari College**

Meeting of IQAC was held on 06.06.2022 at 2.30 p.m. at the Principal's chamber.

Members Present:

Dr Samirendra Sarkar, Chairperson/ Principal

Dr Salina Thapa, co-ordinator IQAC

Sri Nitish Ghosh, Governing Body Member

Dr Ranjit Roy, Teacher Member

Washim Akram, Teacher Member

Dr Kushmeeta Chettri, Teacher Member

Smt Jhuma Hari, Librarian- Administrative Officer

Sri Prahlad Biswas, Local Society Member

Block Development Officer, Education Officer

Soma Mnadal, Alumni Representative

Nilima Paul, Student Representative

06/06/22

Thapa  
6/6/22

Nitish Ghosh  
6/6/22

R Roy 06/06/22

W. Akram  
06/06/22

K. Chettri  
6/6/22

Hari  
06/06/22

Prahlad Biswas  
6/6/2022

Block Development Officer

Soma Mandal 06/6/22

Nilima Paul 06/06/22


## Resolutions

1. Resolved that Examinations of Even Semester (2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup>) will commence on and from 22.06.2022 vide University notification no. 1754/A/CE-2022, dated: 26.05.2022. The Examination Committee will be asked to supervise the forthcoming examinations.
2. Resolved that Classes of 3<sup>rd</sup> and 5<sup>th</sup> semester will commence on and from 14.07.2022. Academic will be asked to prepare the schedule of the classes.
3. Resolved that Bijeta Mitra, as a guest faculty in Chemistry in Bio-Science will be appointed totally on temporary basis due to resignation of existing faculty on that subject. Her remuneration will be as per college norms as per class basis.
4. A seminar on IPR will be conducted by the IQAC in the month of June.
5. Resolved that Bhanu Jayanti, Annual Social programme, World Environment Day and Forest Week will be observed and organised by the Cultural Committee in the months of June to July.


World By-cycle Day will be observed by the NSS Unit and a Yoga Training programme will be conducted by the NCC Unit in the month of June.

**Report:**

1. Political Science Department reported that an Add on Course on "Human Right: Theory and Practice" of 30 hours was organised on and from 10.03.2022 to 29.02.2022.
2. Department of Bengali, Hindi and Nepali reported that an Add on Course of 30 hours on "Culture, Language and Literature: Local perspective" was conducted on and from 01.04.2022 to 21.04.2022.
3. Academic Council reported that a FDP was conducted on and from 22.04.2022 to 27.04.2022.
4. Chairman reported that Sri Tanmoy Dutta has joined as temporary guest faculty in Zoology on 07.03.2022.
5. Cultural Committee reported that International Womens' Day observed on 08.03.2022, Basanta Utsav was observed successfully 17.03.2022, Ambedkar Jayanti observed on 14.04.2022, Rabindra Jayanti observed on 10.05.2022 and Nazrul Jayanti observed on 26.05.2022.
6. Programme Officer NSS unit reported that a special camp of seven days in Budhkaron Jote High School was organised on and from 24.03.2022 to 30.03.2022, an Awareness programme on relationship between Man and Elephant was organised on 6.04.2022, an Awareness camp on self-defence was conducted on 28.04.2022 and World Bio-diversity Day was observed on 21.05.2022.
7. A Career Counselling programme (RICE) was organised by the IQAC on 18.04.2022.
8. ANO, NCC unit reported that a a Punit Sagra Abhiyan observed on 04.04.2022 and a River cleaning programme was initiated on 11.04.2022

  
Co-ordinator  
IQAC, Nakshalbari College  
P.O. Naxalbari Dist. Darjeeling

**Co-ordinator**  
**IQAC**  
**Nakshalbari College**

  
Principal  
Nakshalbari College  
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**Principal**  
**Nakshalbari College**  
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