



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**NAKSHALBARI COLLEGE**

**BHAGILRAM JOTE P.O. NAXALBARI DIST. DARJEELING - 734429**

**734429**

**[www.nakshalbaricollege.com](http://www.nakshalbaricollege.com)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### INTRODUCTION

Nakshalbari College affiliated to the University of North Bengal was inceptioned in 2008 by the Government of West Bengal to serve the educational need of Naxalbari and the surrounding area. Naxalbari block under Darjeeling District lies within the 3 km of international Indo Nepal border and is home to people of various ethnic and linguistic groups. The college started functioning at the premises of Nanda Prasad High School on 1st August 2008 with the introduction of degree courses in Arts. And it was shifted to its own campus on 26th October 2009 having 4 acres of land which was donated by Shri Sukumar Ghosh, Shri Swadhin Ghosh, Shri Subrata Ghosh and Shri Palatak Ghosh in memory of their father late Shri Sudhir Chandra Ghosh.

The college has spacious ventilated classrooms, staff room, library containing multiple copies of text and reference books in all relevant areas of subjects taught. Keeping pace with the demand of time internet facility was introduced in the college campus. The college also provides facilities like Gym, Playground big enough for football, volleyball tournaments, purified drinking water, etc

Our mission is based on a vision to prepare students with moral values and social responsibilities. Their participation in extension community and outreach programmes vouch for the institutional commitment to social responsibility. Our curriculum emphasizes acquisition of knowledge, understanding and application of critical thinking and tolerance towards of cultural diversity.

Our objective is to impart higher education to the unprivileged students. We always try to provide skill-based education to develop ready entrepreneurs for job market. Adaptability is a means of survival hence our College strives to make it our means to success. We shall continue to impart quality education and overall personality development of students by providing them a fine balance of guidance as well as opportunities.

Further, to impart sustaining and fostering all-round holistic and quality education to the students coming from every stratum of the society so that they gather knowledge and prepare them to be the responsible citizen.

College is always ready to adopt and adapt to the educational developments and eager to implement NEP.

### Vision

#### VISION

- Upliftment and Enlightenment of the rural students.
- Devoted service to the rural community.
- To provide access to affordable quality education.
- To inculcate an urge for knowledge and enlightenment in the younger generation imparting holistic and

personalized education.

- To serve the needs of people, especially the Scheduled Tribes, Scheduled Castes, Minorities and the Underprivileged.
- To cherish the ideals of love, sincerity and service.
- To imprint democratic values and love for ones country.
- To empower the students in facing challenges as dignified, responsible and dutiful citizens.
- Respect the rights of all individuals through social justice.
- Imbibe core values among the students.
- Preserve, protect and promote the local cultural heritage.
- Foster holistic development of the students.
- Inclusive environment in the overall functioning of the college.
- To promote gender equality and sensitize the students.
- Equip students with skills needed for multiple careers
- To explore the full potential, hidden talents and creativity among the students.
- Nurturing the students for becoming productive members of the society.
- Inculcate faith in hard work and perseverance.
- Instilling belief in dignity of labour.
- Develop positive self concept and high aspiration among the students.
- To foster a sense of self worth and positive attitude among the students.
- Aid the students to adapt to the growing changes and demands of the society.
- To expand the level of digital competency among the rural students.
- Orientation towards environmental values.

## Mission

### MISSION

Nakshalbari College strives:

- To provide value based education.
- To uplift socially and economically backward students.
- To cater to the students from diverse ethnic backgrounds.
- To enhance the skills of learners towards achieving excellence.
- To inculcate positive sense of self growth among the rural students.
- To conduct activities and programmes based on regional, national and global needs.
- To improve the standard of living of the rural community by producing employable youth.
- Encouraging and engaging the faculty to undertake more research based activities.
- Engaging students in project work and field study for better understanding of the foundational concepts of research.
- Adopting varied teaching learning techniques to meet the diverse needs of the students.
- Identify and adopting measures to fill in the gaps for optimum academic attainment.
- Strive to build a strong relationship between the institution and other industries for better employment opportunities for the students.
- Empowering the students for adapting to the futuristic demands.
- Give access to customised Students support system in the institution.
- Embrace plans to induce environmental awareness.
- Better integration of curricular and co-curricular activities for holistic development.

- Efforts to imbibe stimulating learning environment in the campus.
- Prepare the students for a well adjusted and successful life of service.
- To prepare the students for lifelong learning.
- To bring rural students at par with the urban counterpart by providing quality higher education.
- Sensitizing students to be an agent for bringing social change.
- Offering students cantered education emphasising on skills development.
- Forging leadership qualities among the students.
- Cultivating scientific attitudes which are free from superstitious beliefs.
- Prepare independent, confident, creative and capable thinkers.
- Building stronger bond with the stakeholders to meet their needs.
- To provide education which brings long term benefits to the society?
- Emphasis on physical and mental aspects along with academic excellence.
- Providing environment which is safe, inviting and stimulating.
- Implementing four year undergraduate programme (FYUGP) under NEP 2020 where the students will get maximum freedom in education.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### INSTITUTIONAL STRENGTH

- The Principal and the management provide excellent leadership to the Institution.
- The Administration of the College is highly transparent and UG admission invariably follows government rules and guidelines.
- The College practices decentralized transparent administration with participative management.
- Various committees monitor the Academic and Administrative activities.
- Records of all Governing Body meetings are properly maintained.
- Notice, Agenda, and resolutions of different meetings are circulated in time.
- Finance Committee and Purchase Committee records are properly maintained.
- Grievance Redressal cell of the College is functional.
- Internal Complaint Committee (ICC) is active.
- Due importance is given to RTI Act and RTI declaration is given in the website.
- IQAC activities are systematically recorded and documented.
- NSS Unit organizes various health check-ups and awareness programmes.
- The NSS and NCC units arrange programmes related to the Green and Clean Campus.
- National, International, and Commemorative days are observed and celebrated at the college with due importance.
- The College organizes cultural programmes on regular basis.
- Smart Classroom is used regularly.
- Wi-Fi is available on the Campus.
- Library is automated.
- NLIST e-resource for the teachers is available.
- Internal Assessment is properly done as per CBCS guidelines
- There is a cordial relationship between the students and teachers.
- Rain water harvesting system is available in the College.
- It is a Ragging free campus. There has not been a single report of complaint about ragging during last 5

years.

- Sanitary napkin vending machines and electric incinerators are placed in lady teachers' washroom complex and in the girls toilet complex.
- Food items sold in the college canteen are subsidized for the benefit of the students coming from low socio economic background and far flung places.
- Seminar presentations and term paper presentations are conducted by all the departments and it is made mandatory for all the students to participate for building their self confidence.
- Tata AIG Accidental insurance for students are done by the college and in case of accidental mishap, the students can claim the benefit.

## **Institutional Weakness**

### **WEAKNESS**

- Number of Classrooms is not adequate.
- Number of computers for Teachers and Students is inadequate.
- Teacher-student ratio is not up to the mark.
- Reading area in the library is not spacious.
- There is no sound proof Seminar Hall.
- Canteen facility needs to be improved.
- Apart from electricity, no power backup facilities are available for the staffroom and classrooms.
- ALUMNI involvement is not commendable.
- Student progression into higher education is not encouraging.
- Faculty recruitment as per requirement of CBCS system is not adequate.
- Most of the students are first generation learners so they fail to understand the importance of higher education.
- Our students cannot fully explore their potential due to their socio-economic handicaps.

## **Institutional Opportunity**

### **OPPORTUNITIES**

- Faculty exchange programmes, Faculty development programmes and training programmes in specific skill enhancement courses can be organized at regular intervals.
- Imbursement for teachers willing to participate in seminars/conferences and workshops can be initiated.
- Course on Digital Marketing can be initiated as it is a booming industry.
- MoUs with other institutions having job oriented courses can be signed.
- Separate Science Block can be built if Government funding is available.
- E-content by teachers can be developed.
- Proper waste management system can be developed.
- Add-on courses in Communicative English and Soft Skill Development for the students are to be introduced.

- The frequency of Skill oriented workshops and seminars could be increased.
- Career counseling in the new upcoming avenues could be organized for the students; it will be beneficial for their future placement.
- Physical Education and Nepali can be included as an Honours Subject, due to its high demand and placement opportunities.
- Fund generation for enhancing the IT facilities for students and teachers can be done to provide more digital access in teaching and learning.
- Infrastructural facilities like classrooms, seminar halls, library, reading room, smart classrooms, auditorium, etc will be expanded in the coming years.
- The college will furthermore search for benefactors and patrons, who can generously contribute to the welfare of the College.
- The college management could make repeated appeals top the Government for the creation of new teaching and non-teaching vacancies.
- The college intends to begin a second unit of both NSS and NCC, so that more students can participate as NSS volunteers and become NCC cadets.
- Keeping in mind the importance of physical fitness mental health, the college will shortly start a fully equipped Gymnasium for the students and teachers organize activities on Yoga and meditation.
- Emphasis will be given for including more number of students in Educational Tours, Excursions and Field work for acquiring information and knowledge through direct involvement.
- College Alumni Association will be strengthened to create a more stronger and affective bond with the institution.

## **Institutional Challenge**

### **CHALLENGES**

- Most of the students are first-generation learners, as a result the students lack of awareness regarding educational opportunities, job opportunities and other future prospects.
- Student enrolment in Bio-Science is poor.
- Lack of adequate government funding is adversely affecting the attempts to develop the infrastructure of the College.
- Financial management is challenging due to extreme paucity of fund and limited scope for capital generation.
- The college faces immense challenges while planning to organize National and International Seminars due to lack of fund.
- Since majority of the students belong to the low socio economic group, this bars them in going ahead in their desired field.
- The college too faces hurdles when it come to fund generation as majority of our students are unable to pay the bare minimum fees, so any marginal hike leads to huge discontent among them.
- An inadequate teaching faculty in the intuition poses as a major problem for providing quality education.
- Insufficient ICT facilities for the students pose a major challenge in keeping up with the new and advanced teaching learning technology.

- With the implementation of NEP 2020 in the college, inadequate number of teaching faculty and infrastructural facilities are of great concern.
- The college has full access to online journals through N-LIST but subscription of only few offline journals and magazines may hinder some students who would like to have physical access.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

#### CURRICULAR ASPECTS

The College provides academic programmes and has contributed to the curriculum development of the affiliating University, University of North Bengal. There are many senior teachers in the Institution who regularly take part in the academic activities of the University. The College offers, if not vast, a good range of choices for Core Course and Elective course along with add-on courses. At present the College follows the CBCS pattern.

As an affiliated College, Nakshalbari College has followed the CBCS curriculum prescribed by the University since 2018. The course objectives in the new curriculum are clearly spelled out to students and teachers make all efforts to ensure that the stated outcomes are fulfilled. As per the NEP Course structure there is compulsory Vocational Course and Skill Enhancement Course so our college strives to reduce the gap between Present Course Structure and NEP 2020 for its fulfilment Nakshalbari College has taken initiatives to tie up with WEBEL for vocational training and recruitments for college students. Keeping in mind the importance of offering Vocational Courses Nakshalbari College is planning to offer vocational courses in collaboration with ANUDIP Foundation. Moreover, as a practice, the college has started offering Certificate/Add-on/Value based courses of inter-disciplinary such as folk culture, languages etc.

Teachers regularly take part in Workshops conducted by the University to prepare the questions and discuss the importance of the syllabus and take part in the evaluation process of the academics. Along with the conventional chalk-duster-board teaching the college strictly believes in the modern techniques of teaching and it hence regularly conducts Seminars, Workshops, field surveys, educational trips and tours, cultural programmes along with digital learning. In every academic session all the departments conducts a Seminar Week for the benefit of the students. Experts from different fields are invited for career counselling to raising awareness among the growing youth to fulfil the educational aims of the nation. All these are organised aiming at student- centred and experiential learning.

To instil and enrich awareness the Institution observes and organises commemorative days and several co-curricular activities like Republic Day, Independence Day, Environment Day, Women's Day and so on.

### Teaching-learning and Evaluation

## TEACHING-LEARNING AND EVALUATION

College has an Admission Committee through which admission process are conducted as per the guidelines of North Bengal University followed by the advisory of Department of Higher Education. In case of admission both in Honours and Program Course, priority is given only to the final merit list.

The teaching –learning process starts as per the notification of Government of West Bengal followed by the notification of North Bengal University.

In the year 2021-2022 we have 29 full time teachers 29 where the percentage of full time teachers with a degree of Ph. D/ NET/ SET is more than 70%.

At the beginning of classes of 1st semester an orientation programme is conducted by the IQAC of the institution to give a broader idea about the course structure to the newly admitted students. Syllabus of the respective course is shared to the students at the first day of their class to give a proper understanding of the course to them. To make teaching –learning effective and attractive, digital classes are provided to the students on a regular basis. Along with this, to make learning process easy some innovative measures such as field survey, excursion, film screening and presentation are included in the teaching method.

Apart from the library, the institution has the facility of N-list site which provides free access to large volume of books, articles, magazines, periodicals and various other study materials. Remedial classes are also provided to the students and these classes are found very effective as a doubts clearing session especially for the slow learners.

To ensure the transparency the evaluation process are conducted by the Examination committee of the college. Continuous internal evaluations in the form of group discussions, class tests, unit tests, paper presentation, assignment, viva-voce and projects are conducted. Grievances related to internal examinations are accepted and solved in a transparent manner.

Policies regarding effective implementation of time-table, extra classes, remedial classes and internal assessment are set by Academic Council in consultation with all Head of Departments. Promotion to the next semester is done through external Term End examinations by the North Bengal University.

## Research, Innovations and Extension

### RESEARCH, INNOVATIONS AND EXTENSION

There is a pervasive culture in the Institution not only of continuous and pedagogical learning but also for the purpose and vision of research and innovation. That is to say, its spirit has always encouraged the Faculty and Management to maintain an open and dynamic system of fostering the young minds. This is adequately demonstrated by the way the College's teaching community actively participates in ongoing research and publication.

About 10 teachers possess doctorate Degree, 04 teachers have completed their Ph.D. registration process and 04 teachers have also completed their Ph. D course work with the affiliating and other Universities. The



departments of science and the arts both regularly publish and/or present papers. Teachers have contributed many chapters in books that are recognised by ISBN. The fact that the faculty manages to strike a balance between their dedication to teaching, giving this element priority, and using their research effort to update and upgrade themselves and to have advanced knowledge in the various fields speaks of the effective teaching and learning practices.

The atmosphere for Extension Activities is friendly. The number of programmes conducted every year (6 to 15) to support the academic and cultural upliftment of the students of the institution. Teachers of Nakshalbari College are also serving as research guides and they are also acting as a supervisor for the Ph. D students of the affiliating universities. In order to encourage young minds in scientific innovations various activities like Science Day celebration, model exhibitions, Youth Parliament, poster presentations etc. are conducted annually.

Our college's National Service Scheme (NSS) Units were primarily responsible for discharging our social obligation. In the past five years, a great number of community welfare service programmes, health awareness programmes, and environmental awareness programmes have been carried out.

Cadets from our Institution who are members of the NCC took part in a variety of extended programmes and received recognition for their outstanding performance at the respective platform. The IQAC and Academic council of the Institution always encourage the faculty members to extend consultancy service to the students towards career planning and development.

## **Infrastructure and Learning Resources**

### **INFRASTRUCTURE AND LEARNING RESOURCES**

Nakshalbari College Campus spreads over an area of 4 Acres. The college provides 6 Honours (English, Bengali, History, Education, Sociology, and Political Science) subjects along with Nepali, Hindi, Philosophy and Physical Education as elective subjects. Nakshalbari College introduced Bio-Science stream with Zoology, Botany and Chemistry from the session 2016-17. The NSS Unit of the College was introduced in 2016. It started its NCC Unit in 2017.

In order to maintain the smooth functioning of the courses, our College has adequate facilities.

The College has 15 well ventilated classrooms. The class rooms are equipped with teaching tools such as black board, table, benches, fans with proper light facilities.

Science laboratory for Chemistry, Zoology and Botany are well equipped with modern and functional workspace.

The college has a football ground, a volleyball court, space of javelin throw, short put etc. Indoor facilities like physical fitness equipments in College Gymnasium are also available. The college has a separate room where sports equipments are kept.

The library is enriched with a resourceful and a good number of reference and text books, periodicals, magazines, journals and newspapers. More than 8000 books are available in the college library. Library is fully automated. The teachers have N-LIST subscription to have an easy access to online e-books and e-journals.

Roofed parking facility for both 2-wheelers and 4-wheelers are available in college campus for both students and staff members.

The college has a separate principal's chamber, IQAC room, Staff room, Administrative office, Girl's common room. The college provides filtered drinking water facility to the students and staff and for this various water purifiers are place at suitable corners and different floors of the campus. Sanitary napkin vending machines and incinerators are provided for girl students as well as for the female teachers.

There are 2 ICT enabled classrooms for providing digital education, and fully Wi-Fi enabled campus with high-speed internet facility for both students and teachers. Nakshalbari College has a fully functional and regularly updated website. All notices and announcements are made in the college website. Various e-contents materials by the teachers are uploaded in the website.

## **Student Support and Progression**

### **STUDENT SUPPORT AND PROGRESSION**

Nakshalbari College welcomes and gives importance to students of different socio-economic classes. This college provides financial support to the students who come from the weaker section of the society. The college also provides a number of scholarships like, Kanyashree Praklpa for girl students, Post Metric Scholarship for ST, SC and OBC students, Ayakashree Scholarship for minorities etc All these programmes support marginalized students for their continuation of education and reduce the drop-out rate. Our college also gives fee reimbursement for BPL students. A Students Aid Fund is also maintained for students with dire necessities.

There are some students who have qualified NET/ SET in the last five years and many students work as teachers in private schools. Some students have also been admitted in the Indian Army. Many of our students have set up their small scale business. To enhance job prospects for the students the college has given platform for skill development by introducing them the basic ICT skills like surfing the internet, writing, emails, filling online forms etc. through Add-on courses.

Awareness regarding soft skill and health including sessions on Yoga are organized on regular basis to prepare the Young minds for a healthy future. The college ensures that passed out student is connected with the college, so they can help for a better career to the existing students and as such college has an active Alumni association for fund raising and more other activity.

The institution also gives emphasis on transparent mechanisms for Grievance Redressal Mechanisms where the student can put up their grievances through an online form which is made available in the college website. The college Anti Ragging Committee also works tirelessly to ensure that our college is a ragging free campus. The ICC also stands a strong body to enquire and take action on any kind of harassment issue if such cases arise.

With an aim to develop the students in an all round manner, the college organises various cultural and sports events. Not only this, students are also promoted to participate in different district, state and national level competitions.

## **Governance, Leadership and Management**

### **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

The governance of Nakshalbari College is led by a Governing Body which is responsible for overall management of the college. It is responsible for the academic, administrative and financial functions of the college. It formulates policies and strategies for the development of the college and ensures that they are implemented effectively. It also reviews the progress achieved and takes necessary corrective measures.

The Principal who is the chief academic and administrative officer of the college. The Principal is responsible for day-to-day management and for the implementation of the policies and strategies formulated and approved by the Governing Body. The Principal is assisted by a team of faculty members who are experts in their respective fields. They are responsible for the academic development of the students and for creating a conducive learning environment. They are actively involved in research and innovation, and also publish research papers and attend seminars, workshops and conferences.

The management of Nakshalbari College is divided into various departments and committees for smooth functioning of the college. The meetings of the committees are held regularly as and when needed under the chairmanship of the Principal. After thorough discussion programs are chalked-out.

The college has support staff which includes accountant, cashier, typist, clerk, electrician cum caretaker, peon, lab, gym attendant cum playground field -worker, security guard, cleaner and care-taker.

Nakshalbari College also undertakes a number of outreach activities to serve the community. These activities are aimed at creating awareness among the people and improving the quality of life in the region. Feedback from various stakeholders like Governing body members, students, teachers and Alumni are invited. It is then analysed, and appropriate action is taken. The Financial accounts of the institution are regularly audited by the State Government appointed External Auditor, also all the financial matters are monitored by the Bursar of the Institution. The College has a well-organized mechanism of e-governance covering admission, administration, salary, examination finance and accounts.

In conclusion, the governance, leadership and management of Nakshalbari College are characterized by their focus on quality education, academic excellence and social responsibility.

## **Institutional Values and Best Practices**

### **INSTITUTIONAL VALUES AND BEST PRACTICES**

Nakshalbari College always aims to promote equal opportunities for men and women in the college and considers gender balance of importance. It has been taking special initiatives to support the students coming

from the economically weaker and marginalized sections of the community.

Our college has initiated the green campus program in order to support a sustainable and eco-friendly environment and to promote the importance of cleanliness, sanitation, health and personal hygiene among the rural people.

Our college also aims to provide equal opportunity to everyone including persons with disabilities and hence provide facilities like ramps and disabled friendly washroom to ensure a barrier free environment for differently abled persons.

Our college has a Welfare Committee through which several welfare activities have been executed. Funds for the programme are contributed by all the teaching and non-teaching staff. During the Pandemic, we tried to reach out to the people who did not have sufficient income to run their families. As per our capacity we distributed food items to those needy people. Various programmes undertaken signify active cooperation and involvement of the students and staff in formulating and executing our own plans and programmes.

The NSS Unit of the college has also adopted a nearby village in which initiatives related to creating awareness on social and environmental issues have been taken up. Every year on the foundation day of NSS, i.e. on 24th September, the whole NSS Unit visits the Rural Hospital and distributes food among the patients. The key objective of the food distribution programme is to give food to those who are struggling to make ends meet and could not afford a simple meal due to poverty. Apart from this, during the CORONA pandemic mask and sanitizer were distributed in the area on a regular basis. The volunteers try to create awareness of cleanliness and sanitation among the villagers.

The Institution has a prescribed code of conduct for students and staff which are monitored by the management and special committees. The college organises professional ethics programs for students and staff members with an aim to include human values among everyone.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	NAKSHALBARI COLLEGE
Address	Bhagilram Jote P.O. Naxalbari Dist. Darjeeling - 734429
City	Naxalbari
State	West Bengal
Pin	734429
Website	<a href="http://www.nakshalbaricollege.com">www.nakshalbaricollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Samirendra Sarkar	091-9434234328		-	
IQAC / CIQA coordinator	Salina Thapa	-	8918488168	-	IQACnakshalbari@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
West Bengal	University of North Bengal	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	19-08-2016	<a href="#">View Document</a>
12B of UGC	19-08-2016	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bhagilram Jote P.O. Naxalbari Dist. Darjeeling - 734429	Rural	4	1536

**2.2 ACADEMIC INFORMATION**

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,B A Bengali Honours	36	Higher Secondary	Bengali	37	15
UG	BA,B A English Honours	36	Higher Secondary	English	47	39
UG	BA,B A History Honours	36	Higher Secondary	English + Bengali,English + Nepali	47	36
UG	BA,B A Education Honours	36	Higher Secondary	English + Bengali,English + Nepali	30	12
UG	BA,B A Sociology Honours	36	Higher Secondary	English + Bengali,English + Nepali	30	8
UG	BA,B A Political Science Honours	36	Higher Secondary	English + Bengali,English + Nepali	15	10
UG	BA,B A General Philosophy	36	Higher Secondary	English + Bengali,English + Nepali	12	12
UG	BA,B A General Physical Education	36	Higher Secondary	English + Bengali,English + Nepali	30	30
UG	BA,B A General Hindi	36	Higher Secondary	Hindi	150	1
UG	BA,B A General Nepali	36	Higher Secondary	Nepali	150	8
UG	BSc,B Sc General Botany	36	Higher Secondary	English + Bengali,English + Nepali	20	10

UG	BSc,B Sc General Chemistry	36	Higher Secondary	English + Be ngali,English + Nepali	20	10
UG	BSc,B Sc General Zoology	36	Higher Secondary	English + Be ngali,English + Nepali	20	10
UG	BA,B A General Bengali	36	Higher Secondary	Bengali	292	292
UG	BA,B A General English	36	Higher Secondary	English	69	69
UG	BA,B A General History	36	Higher Secondary	English + Be ngali,English + Nepali	659	659
UG	BA,B A General Education	36	Higher Secondary	English + Be ngali,English + Nepali	225	225
UG	BA,B A General Sociology	36	Higher Secondary	English + Be ngali,English + Nepali	303	303
UG	BA,B A General Political Science	36	Higher Secondary	English + Be ngali,English + Nepali	325	325

### Position Details of Faculty & Staff in the College



Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				28			
Recruited	1	0	0	1	0	0	0	0	13	15	0	28
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	8	1	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	4	0	8
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	9	10	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	2	0	3

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	426	0	0	0	426
	Female	666	0	0	0	666
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	232	154	153	188
	Female	264	203	261	284
	Others	0	0	0	0
ST	Male	44	30	36	38
	Female	52	46	43	82
	Others	0	0	0	0
OBC	Male	22	24	27	27
	Female	42	18	39	36
	Others	0	0	0	0
General	Male	177	139	147	173
	Female	200	159	216	264
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1033	773	922	1092

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	As per the Order of Government of West Bengal, Department of Higher Education, Four Year Under Graduate Program (FYUGP) as per NEP 2020 guidelines will have to be introduced in all Higher
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Education Institutes from the academic session 2023-24. In this regard the college is preparing for their implementations which are as hereunder- 1. The college will follow and implement the Regulations drafted by the University of North Bengal relating to Four Year Undergraduate Program as per NEP guidelines. The courses to be introduced from this academic session will comprise of 1 Major and 2 Minor subjects where the students can choose from a pool of subjects thus exercising academic freedom and multi-disciplinary approach. 2. The institution has recognized the need to adapt more multi and inter- disciplinary approach and is already committed to re-structure its existing curricula and to incorporate new subject areas and remove the outdated ones. This would ensure that students are imparted with knowledge and skills that are practical, relevant and inclusive. Therefore, a good number of multidisciplinary courses are being introduced which provides maximum facility for the students to choose different courses as per their choice which are Management of Library and Information Centres, Sports Management, Human Rights, Gender Studies, Chemistry in Action, History of North Bengal, Understanding Shakespeare and Tagore, Strategic and Area Studies, Conservation Biology, Graphic Novels, International Relations, Mental Health and Hygiene, Pharmacognosy and Medicinal Plants, Cognitive Science, Nutrition and Diet, Post Colonial Literature, Public Administration and Social Work. 3. The College will also be offering courses on Beauty and Wellness, GST Filing and Soft skill and Personality Development as a Vocational Course comprising of 4 credits. 4. Compulsory Value Added Courses on Environmental Education and Digital Marketing will be provided to the students to build an understanding of environmental issues so they become responsible citizens of the planet earth and as well as develop an understanding of online marketing strategies. 5. Seminars, Programmes and activities on various issues like environment ethics, spirituality, gender, animal protection, health, and intellectual property rights are regularly being held in the college. Moreover as a practice, the college have started offering add-on courses of inter-disciplinary nature like Understanding Indian Govt. and Politics, Human Rights: Theory and Practices, Language, Literature and Culture: Local Perspective. 6. The college have

	<p>identified the need to provide a more flexible and student-centric learning experience. It has begun to leverage the advancement in ICT to transform traditional classroom setting into interactive and immersive learning experiences. The institution has introduced online classes, automated library facility, free-wifi facility to the students, N-LIST subscription in order to assist the learners and teachers alike.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be “multiple exits” &amp; “multiple entries” points during the higher education tenure &amp; credits will be transferred through the ABC seamlessly. Nakshalbari College has recognized the importance of National Education Policy 2020 as a comprehensive framework aiming to transform the education system of India from a content focused model. Therefore the institution have been taking several steps to prepare for its implementation which are as hereunder- 1) As per the Higher Authority of the Education Department notified via North Bengal University regarding the mandatory of opening ABC (Academic Bank Credit) account Nakshalbari College taken initiative and made a deadline to the student for opening their accounts. 2) The respective institution is an affiliated college to the University of North Bengal. As per the University regulation Nakshalbari College also permit their students to enroll for ABC accounts, through which the students can avail the benefit of multiple entries and exit. The number of enrollment of ABC account as per office records: 2nd Semester- 295, 4th Semester -194 and 6th Semester -268 till date. 3) An opportunity is given to the student to choose course across department thus students are able to exercise academic freedom and multidisciplinary approach. ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students “skillful professionals” and help their overall growth.</p>

3. Skill development:	<p>As per the National Education Policy 2020, higher education in India is poised for revolutionary changes in education system. Basic aim of any educational Institution is overall development of students and for fulfilment of this part one major milestone is Skill Development. We know that skill means to develop aptitude or ability to do anything in a skillful manner. All educational Institution understand the importance of NEP2020 and Nakshalbari College is not an exception and for that the Institution has taken some steps – Nakshalbari College has signed the Memorandum of Understanding with Anudip Foundation-Life Transformed. This foundation offers the courses for soft skill and vocational education for College Students. Course Curriculum for Nakshalbari College: • Certificate in English Communication and IT • Advanced Programming in Accounting and Tally • Certificate in Accounting and Excel Expert. • merit Project Aligned Comprehension and Communication Training. • Certificate in Future Pro Essentials for English Academy. As per the NEP Course structure there is compulsory Vocational Course and Skill Enhancement Course so our college strives to reduce the gap between Present Course Structure with NEP 2020 Furthermore, for more growth in skill development programme and vocational Education among the students of Nakshalbari College, the Institution is planning to introduce some vocational courses as a part of degree course to ensure that all students get at least one vocational course before graduating. Till now our college is not associated with NSDC but in near future, we have plans to be associated with them.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Nakshalbari College is located in a multi-lingual area; the teachers deliver lectures in multi-lingual mode (English and Vernacular). At present under CBCS system English, Bengali, Hindi and Nepali are included in the curriculum as a part of Major Indian Languages (MIL). As we know language is considered as an important part and parcel of the culture of any community, so to understand the role of vernacular language and to keep alive the identity of a community alive, students of the college are allowed and as well as encouraged to express their views and ideas in their own vernacular language. The college annual magazine and wall magazine is open to articles and write-ups in all these languages.</p>

The college located in the rural area and the students coming mostly from vernacular medium schools, the usage of vernacular language is a regular feature in the campus. Along with the linguistic side, our college also gives emphasis on the rich culture and heritage of India. To introduce the students to India's past, polity and economy; society and culture are included in the syllabi of History, Education, Sociology, Bengali, Philosophy and so on. As a part of the History syllabus, a paper is assigned to teach about India's art and Architecture under the title SEC i. e skill enhancement course. To build up an immense knowledge about India's art and architecture, a paper is taught to the students as a Skill Enhancement Course in History. Yoga has always been an integral part of Indian culture and to make the students aware of yoga sastra, a full paper on this area is taught in Education syllabus. The great Indian Philosophical thoughts e.g. Carvaka, Nyaya, Buddhism, Jainism Samkhya, Yoga, Vaisasika etc are included in the syllabus of Philosophy and Education. India's Indigenous Medicinal Knowledge is included in the syllabus of Botany as Skill Enhancement Course. To preserve the Indian and as well as local culture, heritage and knowledge, the central Library of the college has made a separate section which is equipped with a number of books on Local culture, history, Indian Heritage, culture, administration and philosophy.

5. Focus on Outcome based education (OBE):

The need for outcome-based education (OBE) can hardly be over-emphasized in this modern digital age of micro-specialization. Keeping in mind the NEP vision, Nakshalbari College is planning towards a general transition to an OBE system. Institutional initiatives to transform its curriculum towards Outcome based Education (OBE): Outcome based Education (OBE) is the buzzword in Indian higher education today. It is being adopted at a fast pace in various colleges at the moment. Like other colleges, Nakshalbari College has taken initiatives to transform its curriculum towards outcome based Education (OBE). The initiatives are given below - • As an affiliated college, Nakshalbari College has follows the CBCS curriculum prescribed by the University since 2018. The course objectives in the new curriculum are clearly spelled out. Students and teachers make all efforts to ensure that the stated



outcomes are fulfilled. • The institution have recognized the need to adapt more multidisciplinary and interdisciplinary approach and its committed to re-structure it's on going curriculum to incorporate new subject areas and remove the old ones. • Specially keeping in mind the NEP vision, Nakshalbari College has initiated constructive steps towards the conceptualization and effective implementation of a multidisciplinary curriculum in a phased manner. This would ensure that students are imparted with knowledge and skills that are practical, relevant and inclusive. Institutional efforts to capture the Outcome based Education in teaching and learning process: Outcome based Education (OBE) is a Students centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It mainly focuses on measuring students' performance that is outcome at different levels. • From the objective view point of the NEP the various departments of the college, sometimes collaboratively and sometimes individual department make arrangements to visit different places in relation to subject area for gaining imparted knowledge and experience. It would ensure the student interest on that specific subject and be connected with the broader society as well. • The institution organizes various student-centric programmes such as seminars, group discussion, youth parliament, quiz and assignments to encourage experimental, participative and problem solving methodologies of learning. • The institution has identified the need to provide a more effective, flexible and student-centric learning experience. For that, it has already begun to leverage the advancement in ICT to transform traditional classroom settings into more interactive and immersive learning experiences. • To ensure the continuation of the teaching learning process during the pandemic the institution had introduced online classes. To improve the teaching and learning process the Institute also has introduce free Wi-Fi facility for students, automated library and N-list subscriptions etc. to assist the learners and educators alike.

6. Distance education/online education:

Covid 19 pandemic which caught the whole world unaware made online teaching new normal as a transformation from the conventional classroom interface. With no geographical limitations in

imparting of education, a whole generation has been saved from lagging behind in earning knowledge despite lockdowns and quarantines that was never experienced before. It is the knack of acclimatizing by both the students and teachers according to the adversities and opportunities that vital education continues to be spread strengthening the community will. Nakshalbari College is also preparing itself to offer several courses through ODL (Open distance learning) mode in due course of time. The institution promotes teaching- learning through virtual platform. Keeping in view the convenience of the student, the various technological tools used by the faculties specially during the pandemic lockdown are Google classroom, zoom, Google meet, using videos, YouTube links as teaching and learning aids, group collaboration and interaction and assignments and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Faculty members have sufficient experience in e- content development. During Covid- 19 pandemic, various programmes, meetings, webinar for students were also organized by institute via online platform, conducting conference and meetings. The whole college campus is Wi-Fi enabled with LCD projectors in two classrooms. Post pandemic, the online learning experience has been adopted by the faculty and students to full advantage of flexible blended mode of teaching – learning. The college is the study centre for post graduate and under- graduate courses offered by Netaji Subhas Open University (NSOU). The ‘MOU’ was signed on 21. 12. 2015. Classes of under- graduation conducted during weekends and there is optimum utilization of college infrastructure to accommodate students who are not enrolled in the regular mode. The institution has a learning management system (LMS) for academic practice and follows innovative teaching methods. In the conclusion, Nakshalbari College is committed to align its institutional preparation with the National Education Policy 2020. It is taking good steps keeping in view the need for an inclusive and multi-disciplinary approach to the education system.

**Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club (ELC) is a platform to engage students through interesting activities and hands-on experience to sensitize them for their electoral rights and familiarise them with the electoral process of registration and voting. Through ELC, the Election Commission of India aims at strengthening the culture of electoral participation among youth and future voters. To create awareness among the students about the importance of voting rights Nakshalbari College has established ELC In the academic session 2019-20 on 26th November 2019, with the principle 'Every vote counts' and 'No voters to be left behind'.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The members of the club are • The Programme Officer of NSS Unit, • ANO of NCC, • two teachers from the Department of Political Science • one teaching faculty • one office staff The ELC is very much functional. The volunteers of NSS, cadets of NCC and the students of the Department of Political Science under the flagship of ELC tries to educate the students not only their voting rights but also about the political rights that is enshrined in the constitution of India. They meet at periodic intervals to plan and execute their programmes.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Some of the initiatives taken by this club are as follows: ? Celebration of the Constitution Day on 26th November. ? Observation of National Voters Day on 25th January. ? The students organize awareness rally with flex and banners to address rural and young apathy in electoral participation. ? The students perform street drama to enhance the quality of electoral participation. ? Workshops have also been conducted to educate the future voters about enrolment and other electoral process, like EVM/VVPAT. ? ELC also helps the unregistered students to get registered as potential and prospective voters. ? The club strives to imbibe the enthusiasm of democracy and nationalism and pass it on to the youth that is bound to shape India. ? The students participated in the National Voter Awareness Contest organized by the Block Development Office, Naxalbari on 28th February 2022 and stood 2nd in the said competition.
4. Any socially relevant projects/initiatives taken by	Nakshalbari College is situated in such a backward

<p>College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>area where majority of the students are the first generation learners. It is quite well understood that the students hardly get any chance to know about their rights and duties from their family members. ELC strives to work in this void to fill the gap.. ? Before election, the members of the ELC along with the students visit the entire block and make door to door survey for spreading voter awareness, promoting vote literacy and ensure voter education. They express their views on political education and role of youth in shaping and re-building India. ? The participation of the students in the Annual Youth Parliament Competition organized at the District levels also helps them to understand the functioning of the Parliamentary Proceedings.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The 1st year enrollment data reflects that maximum of the students are above 18 years and hence are registered voters. Few students who are yet to register are counseled and encouraged by the members to get registered. They are informed about the schedule of registering themselves, rectification of their voters identity card and so on.</p>

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2346	2174	1946	2034	1973

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 29

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
29	30	30	11	13

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
47.74	57.62	48.02	50.63	149.34

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

##### Response:

Response:

Nakshalbari College is affiliated to the University of North Bengal, Dist. Darjeeling and follows the University prescribed curriculum. Different steps which are followed by the Institution to ensure effective delivery of curriculum through a well-planned and documented process are as follows (Fig. 1):

- Each Department holds two meetings in every Academic Session- first one at the beginning of the each Academic Year to discuss about the course distribution for the forthcoming academic session and the second one in the middle of the session to review the percentage of syllabus covered.
- Based on the expertise of the Professors, the syllabus is allotted to them by the Head of the Department. Syllabus of each subject for each Academic Session is notified to the students.
- Theory and Practical classes are held according to the Time-Table which is prepared prior to the commencement of the Academic session by the Routine Committee and is displayed on the Students' and Professors' Notice Board.
- Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. YouTube assisted learning; participative learning and problem solving method are also used for effective delivery of curriculum.
- Classroom teaching is supplemented with Seminars, Group Discussions, Departmental Quiz, Paper Presentation by the students, Projects, Group Assignments, Term Papers, Educational Tours, Field Trips etc. Records of every activity are maintained by respective Departments.
- The College Library provides the teachers with necessary learning materials and other learning resources. All faculty members have been provided with unique User ID and password for accessing **NLIST** site that offers 6,000+e-journals and 97,000+e-books in full text form. In addition to the general Library, Seminar Library has been set up in each department in order to enhance the in-depth knowledge of the students. Library related information is well maintained. All examinations are conducted in each Academic Session. Efforts are made by the Professors in solving University Question Papers in order to improve the performances of students. Records of regular attendance, award lists are maintained and preserved by the respective Departments.
- The College encourages the faculty members to attend Orientation/Refresher Courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photocopies of the certificates of the above courses are provided by Faculty members to IQAC for documentation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:**

**1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
957	72	557	00	00



File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### **1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**

**Response:**

**Response**

**The College follows the Curriculum designed and issued by the University of North Bengal.**

Different programmes are offered by the college having well-designed undergraduate course. The Courses include many cross-cutting aspects such as the topics namely Gender, Environmental sustainability, Human Values. The issues mentioned above are integrated in different curricula of under-graduate courses. Various topics which are covered by the language department namely English, Bengali, Hindi and Nepali cater to these issues. These relevant issues are also integrated in the certain papers of History Course.

Under-graduate Department of Botany and Zoology in our college offers Environmental sustainability as a core course of study in their curriculum. Compulsory Environmental Studies (ENVS) is offered to all the students enrolled in the first Semester under CBCS. Gender related issues are integrated in the Curricula of Sociology, Political Science and Education.

In Education the study of Gender has been included in the syllabus under the heading “Gender and Society in Educational Context”. This paper is taught as a Generic Elective course for the honours students who have opted for it. It is taught in the 1st Semester along with other course subjects.

The topic on Gender is included as a Generic Elective paper in Sociology for 1st Semester honours students. Gender is explained with reference to gender and violence. The course attempts to provide an understanding of violence not only in the context of Gendered Violence but also in terms of structural, situated domestic and sexual violence. The students are also familiarized with addressing gendered violence through politics and public policy.

There is a Core Course paper on Sociology of gender where course introduces gender as a critical sociological lens of enquiry in relation to various fields. It also interrogates the categories of Gender, Sex, Sexuality, Gender Role, Inequalities, theories of Feminism and initiatives taken for development.

In Political Science Gender related issues are discussed in Generic Elective Course under the heading “Feminism: Theory and Practice”. These topics help the students to differentiate between sex and gender as well as patriarchy and feminism. Origins of feminism in the west and the Indian experience are highlighted through some variables. The patrilineal and matrilineal practices are focused on the basis of gender relations within the family.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

#### Response:

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 24

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

#### Response:

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:**

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
1092	922	773	1033	1085

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1370	1235	1220	1220	1220

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:**

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
377	300	262	420	397

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
642	593	586	586	586

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:****2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:****Response**

The following student centric methods are used for enhancing learning experiences using ICT tools

- The college in collaboration with Anudip Foundation provides training in computer application skill to the students.
- The students make use of the computer lab on a regular basis.
- The faculty (both teaching and non-teaching) guides some of the students to operate a computer as most of the students are from rural tea garden villages.
- The college library is fully automated and provides access to a variety of digital resources.

- Free Wi-Fi facility is provided to all the students in the college so that they can have an easy access to the information and knowledge.
- Some of the classes are equipped with the appropriate audio-visual facilities to support ICT enabled teaching-learning.
- During pandemic and post pandemic the teachers undertook online classes using various apps such as Google Classroom, Zoom, Google Meet etc.
- Post lock down a blended mode of teaching-learning were undertaken to support the student's needs.
- Audio and video streaming is fully made use of and encouraged among the students for enhancing learning experiences.
- During pandemic the students did an online seminar presentation to support ICT enabled teaching-learning
- Presentation tools such as Microsoft Power point, Google slide are used regularly by the faculty members for providing rich quality content for classroom teaching.
- For effective electronic communication with students and sharing of notes and learning resources, Google classrooms are used.
- We encourage and employ flipped classroom to the students.
- Online digital repositories for lectures, course materials are provided to the students.
- Students are encouraged to form WhatsApp groups to promote effective peer learning. Students are motivated by teachers to use these groups to upload and exchange their works, assignments, educational videos, innovative ideas and in this way a collaborative online thinking is promoted by teachers among students of this college.
- Also the students are guided to use ICT like PowerPoint presentation in different Student Seminar Presentation.
- Teachers extensively use laptops, projectors and speakers that enhance and optimize the mode of delivery.
- College organizes Seminar Week for every Department and for all Semesters providing ample opportunity to the students to get exposed to ICT enabled learning system.

Thus increasing use of ICT enabled tools is helping in effective teaching learning process and assisting students in various ways to enhance their knowledge.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:****2.4.1.1 Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	30	31	14	14

**File Description****Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

**2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)****Response:****2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
20	21	20	11	13

**File Description****Document**

List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.

[View Document](#)

Institution data in the prescribed format

[View Document](#)

Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities

[View Document](#)

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

## Response

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
  2. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
  3. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
  4. The corrected answer scripts are randomly verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board.
  5. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
  6. Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.
  7. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.
- 
1. For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.
  2. For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides.
  3. The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

#### **Redressal of Grievances at institute level: Redressal of grievances occur at three levels -**

1. **Departmental Level:** At the Departmental level evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests, viva seminar project work. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.
1. **College Level:** At the college level if students face any problems during their examination, this are solved by the institution Chief Examination Officer appointed by the university. The grievances during the conduction of examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination branch.
1. **Redressal of grievances at University level:** The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination branch after forwarding such queries through the college examination section (online mode). Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation. This whole process is conducted in such a way so as the student gets updated result within the same semester; hence it is a time-

bound process. Further, it is also efficient as its being done with honesty.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

**Response:**

**Response**

The College has outlined the program and course outcomes for all the programmes offered in the college. They are displayed in the college website for reference by the faculty and the students. This helps the faculty both presently working and those willing to join the college to gain a clear idea about the outcomes of the programmes offered in the college. Thus, it prepares them for the upcoming session and accordingly helps them to fulfill the outlined objectives. The course objectives also help the students, aspiring to join different programs offered by the college to get a vivid picture of the programmes and help the student in the decision making regarding the choice of subjects.

At the time of admission, the teachers apprise the student about the programme outcome of a specific subject which helps them to gain more clarity to choose the right subject. On the first day, the newly admitted students are thoroughly oriented regarding the Programme Outcome. In the beginning of the new classes each teacher informs the students about the scope of the subject in future. The teacher encourages the students to meet the teacher personally to clarify any doubt and satisfy his/her queries regarding the same.

The primary objective of designing a course and programme outcome is to meet a common objective of achieving excellence in communication skills, enhancing interdisciplinary proficiency among the students with assistance of ICT. The courses aim to sharpen the historical sense of students, making them aware of the socio-political changes over the years, which help them to have a holistic view of the society. The introduction of theories in each discipline enhances the theoretical knowledge of the students and also helps them in comprehending the importance of having knowledge of theories, propounded by various thinkers and philosophers. The linguistic and literary studies aim at creating critical approaches in the students. As many of our students are first generation learners, and come from lower income group, we attach utmost importance to this factor, and streamline our whole machinery towards its successful implementation.

Student's attainment of program outcomes and course outcomes, which falls under the University of North Bengal's control, are assessed by the Academic Council followed by further discussion in the departmental meeting. The course objectives of different streams and courses are measured and outcomes are evaluated



through different tests, assignments, group discussions, viva-voce, paper and power point presentations. The performance of the students are all evaluated and discussed by the teachers in their departmental meetings and the results are further displayed on the notice board.

The University result is displayed on the website and the printouts are pasted on the notice board. Each department is responsible for framing strategies to improve the results of the students. In Teachers' Council meetings also the same issues are discussed and our discussion does not merely concentrate only on students' academic performance but the issues of communication gap. Language barrier, psychological issues are always discussed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words**

#### **Response:**

#### **Response**

The program outcome and course outcome are regularly evaluated by the college to ensure that the teaching –learning outcomes are met and are effective. The process of evaluation is done in two parts i.e. formative evaluation and summative evaluation. The formative evaluation is carried out through various methods like student seminar presentation, project work, written test, MCQ, viva-voce, assignments, practical test etc. As under the University of North Bengal Examination Guidelines a total of 10 Marks is exclusively assigned for all theory based papers and 15 Marks for Practical papers for formative evaluation.

The summative evaluation takes place at the end of the session where the term-end examinations are held which consists of written exam, project work, practical exam and viva-voce. Each paper also carries 5 marks for attendance where students are marked based on their attendance and the guidelines provided by the University. Hence each paper carries a total of 75 marks that includes formative, summative, practicals and attendance.

The results of both the formative and summative evaluation are tabulated and analyzed by the respective departments and thereafter it is placed before the Academic Council chaired by the Principal for its review to determine if the program outcomes have been achieved. If there are areas where the program outcomes have not been met then the Head of the Departments are instructed to see the cause behind the non-achievement of Programme and Course outcomes. The teachers are advised to update and improvise their teaching methods accordingly. Even the students are made aware of their performance and if any student

faces any challenges in any course or papers they are counseled by their respective teachers. The IQAC also looks into the overall pass percentage of the students and identify the areas where the students need assistance to improve and proper guidance is provided to them. Also the teachers are requested to be more approachable and try to optimize the teaching learning process. To provide adequate resources to the students each department makes the requisition for the supply of books in the Library. It is discussed in the department meetings which paper or the course requires specific content materials or books and the same is forwarded to the authority and the Librarian.

The evaluation of PO & CO of Nakshalbari College is an ongoing process which plays a major role in ensuring that the students receive quality education and it determines the mission and vision of the college which it upholds.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

#### Response:

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
499	695	641	209	279

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
559	701	654	587	538

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:**

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

**Response**

Within the parameters of affiliated college, our institution has created an ideal ambience for generation and transfer of knowledge. The atmosphere in the campus is very work-friendly and members feel very comfortable in discussing their thoughts and new experiences. The College provides a research friendly environment which is evident from the following initiatives undertaken by it:

- The faculty members are motivated to pursue PhD in their respective discipline. The College regularly motivates the members to enhance their research, administrative and teaching skills. The members are given leave to undertake course work and research work. Five teachers completed their Coursework within 2017-18 to 2021-2022
- The members with PhD degree are further encouraged to undertake various research projects. Continuous guidance is extended to the faculty to publish/present their research work in reputed journals/various national and international conferences and seminars.
- Being located in a region which is multi-lingual the teachers deliver lectures in bi-lingual mode, English and vernacular. The students get full freedom to express themselves in their vernacular. The

students also express their ideas and thoughts in the Wall magazine and Annual magazine.

- Keeping in mind the spiritual and cultural heritage of India the syllabus in Education gives due emphasis to Yoga. The values and importance of Yoga are taught in the Discipline Specific course of Physical Education.
- Philosophical thoughts are included in the syllabus of Education and Philosophy.
- Also, considering the values of India's Culture and Heritage the students are taught on this topic in the Skill Enhancement Course of Botany.
- The College library has a separate section equipped with books for the promotion and raising awareness of local culture, India's rich culture and heritage. It has subscribed to 5 daily Newspapers in four languages. It has also subscribed to 12 weekly magazines and newspapers and one Print journal.
- The College also conducts IPR awareness programmes, the last being organized by IQAC. Professor Debabrata Mitra, Department of Commerce, University of North Bengal was the esteemed Resource person.
- ICT enabled teaching is done in the College. The College has all the basic gadgets required to support and enable ICT.
- Students get free access to Wi-Fi in the College campus. The College also provides Computers with free Internet service to the students, who are in majority very economically unsound. Since there is no fixed Computer teacher the students are encouraged to take help from any teacher for taking basic lessons on Microsoft Word and Excel and for filling up Online Forms.
- The Institution is opting for ENLIST membership for access facility to journals of repute.
- Seminars and awareness programmes are regularly conducted. Experts from different fields are invited for enhancing the knowledge and skills of the students and Teachers.
- The Institution regularly conducts National and International Webinars.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### ***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

#### **Response:**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during**

**last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	8	5	5	7

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:**

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	3	3	4	5

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

The college organizes a number of extension activities with a dual objective of not only sensitizing the students about various social issues but also contribute to the community and strengthen community participation. It promotes institute-neighborhood community to sensitize the students towards community needs.

Several activities were carried out by NSS volunteers and NCC Unit addressing social issues. Along with NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Women's Health and Hygiene, Road Safety, Tree Plantation, Plastic eradication, Health check -up camps, Blood donation camps, distribution of sanitary napkins etc.

Besides, the college staff (teaching & non-teaching) willingly contributes some amount of money every month. The collected amount is further used for the neighborhood community needs in the nearby villages. e.g. distribution of ration during COVID pandemic.

All these mentioned activities have positive impact on the students and it develops student - community relationship, leadership skill and self-confidence of students. It also helps in positive personality developments and creates awareness among the students.

The objectives of these outreach programme to instill the values of social and moral responsibilities such as:

1. To help people in need and distress

2. To understand and share the need of under privileged
3. To promote cleanliness
4. To protect the environment
4. To acquire social values and a deep interest in environmental related issues.
5. Sensitization of various social issues
6. Sensitization towards health issues

#### **Learning outcomes of the activity:**

1. Enlarge the knowledge of societal issues and problems and to search solution by getting involved with their lives.
2. Build up relation and tie up with organizations / NGO to carry forward humanitarian work in future.
3. Develop a passion and brotherhood towards community, affected people/animals and destitute.
4. Develop skill and aptitude for problem solving.
5. The skills developed include social skills communication skills, management skills, leadership skills, analytic skills, perceptual skills etc.

#### **Activities:**

- More than 5 Blood Donation camps have been organized.
- Organized awareness programme on Intellectual Property Rights.
- Awareness of Oral Health (Aim to Terminate Tobacco and Cancer).
- Health Check-up Camp
- Traffic rules awareness campaigns
- Distribution of food, grains and fruits.
- Distribution of books and other study material to needy students in school, colleges etc.
- Awareness Program on Health and hygiene.
- Organized lectures on Gender equity and justice.
- Celebrate Republic and Independence Day in full swing to make the people understand the contribution of our freedom fighters.
- Organize cultural programme and sports with other organizations to create healthy environment.
- Organized training on self-defense techniques for girls.
- Observation of International Yoga Day.
- Distribution of clothes to the economically challenged people.

Exposure to extension and outreach activities sensitize the students towards social issues and also to legal and social remedies for matters like domestic violence, dowry, child abuse, female child, victims of violence, etc.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

Response:

Nakshalbari College encourages the students to actively participate in various extension activities under the banner of NSS, NCC and other College programmes. These activities immensely help the students to understand the societal needs and values. Students are given an opportunity to come forward and volunteer in different activities as per their choices. These activities are co-ordinated and monitored by the different committee co-ordinators and other faculty members. The College provides full support and assistance to the students to avail different Government sponsored aids and benefits like Kanyashree, Aikhyashree and different scholarships.

Students of the College participate in different activities in collaboration with the Local Government administrative bodies and civic bodies like Traffic Department, Health Department, Transport Department and Railways.

Nakshalbari College students in collaboration with Traffic Police Rural Zone Darjeeling conducted Traffic Awareness Programme on 06.12.2017. Sri Amitava Ghosh, OC, Traffic- Rural Zone Officer in-charge, Naxalbari Police Station was the Resource Person for this programme. He spoke on traffic rules, safety measures to be followed by both the pedestrians and the drivers. He mainly addressed the youth of our institution to be more careful while riding a two wheeler.

On 11.01.2019 students of NCC Unit of our institution in collaboration with Naxalbari Police Station volunteered to manage the traffic in the Naxalbari town. Awareness on road safety, use of helmet under the theme of Safe Drive, Save Life was carried out. To make the people conscious they deliberately distributed ladoos (Indian Sweet) to the defaulters as a reminder to follow the traffic regulations.

Students are made aware of the different issues not only at the local level but also of the national issues like Kerala Flood, Covid pandemic, etc. Students voluntarily contributed in whatever means to deal with these issues. Some came forward to help financially, some collected funds from door to door campaign and the collected fund was transferred to the victims of Kerala Flood.

Students of the NCC Unit of Nakshalbari College make frequent visits to the local hospitals and health centers. They distribute nutritious food to the patients; they served in the health care centers during the Covid crisis, distributed mask in the local bus stop areas to the travellers, etc.

As a relief measure during lockdown period students along with the faculty members reached out to the needy ones in the villages with essential food supplies. Our contribution in the different sphere of the society has been duly acknowledged by the Government and the Local Bodies. Due to the active participation of the students of Nakshalbari College, our College is invited even in the workshops, different programmes, and collaborative activities of the Government and local bodies at a regular basis.

Though the institution and its students have contributed in different sphere of the society but only the COVID relief fund collected and sent to the Finance Department of the Government of West Bengal has acknowledged in the form of Certificate.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### ***3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

#### **Response:**

#### **3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	6	15	18	12

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

## **3.5 Collaboration**

### ***3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

**Response:**

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

**Response**

Nakshalbari College and its management try to provide adequate infrastructural facilities in all aspects to ensure the holistic developments of the students. The College has 15 class rooms for conducting theory classes. One hall room for cultural programmes and other activities. The class rooms are equipped with teaching tools such as blackboard, table chairs, desk benches, fans, tube lights, etc. The rooms are spacious and well ventilated with an approximate seating capacity of 60 students (For Honours). The seating capacity for the general courses students (that mainly takes place in rooms with larger seating capacity) is 230.

Institution has a spacious ground for outdoor sports and facility for indoor games. 3600sq ft playground provides ample space for games like football, volleyball, kabbadi, Kho Kho and for other events like Shot-put, Javelin, Discuss and Long-jump. Institution has a gymnasium along with the full-time attendant especially for the students of Physical Education Department and also for other interested students as well as the faculty. The college also has a separate room where sports equipment are properly stored and catalogued.

For Chemistry, Zoology and Botany a full-fledged science laboratory equipped with modern and functional workspace tools is maintained by the Department teachers and the full time lab attendant. They make sure that the requirements like running water, electricity, gas for burners and Wi-Fi connection is maintained throughout for carrying out practical.

A spacious library with reading sections for students that can accommodate 60 students and 20 teachers at a time. It is enriched 7000 or more text books and references both for Arts and Bio-Science streams. The Library subscribes to one journal, eight monthly magazine, four weekly newspapers and five daily newspapers in four languages i.e. English, Bengali, Hindi and Nepali. This fully automated library is maintained by the Librarian and two library peons.

The College has one common staff room accommodating all the faculty members with personal lockers and separate washrooms for male and female teachers. Separate almirah is provided to the head of each department, racks for keeping attendance register, a computer with printer and a water purifier.

Roofed parking facility for both 2-wheelers and 4-wheelers is available in the college premise for both students and the staff. The college also has a canteen with separate sitting areas for students and the

faculty. Committee ensures food provided in the canteen is prepared hygienically and at affordable rates. Bulk orders during the events are also catered by the canteen.

Besides, there are separate rooms / chambers for the Principal's office, IQAC, Control Room, Girls Common Room, NSS, NCC, Physical Education etc. and a separate administrative block.

Institution has set the infrastructure extensively during the last five years.

IP based surveillance system

IP based Intercom

Recognizing the importance of technology in education the College is Wi-Fi enabled and provides free internet to all the students and staff. It has one smart classroom. All the IT related works of the College are supported by Techno India, Siliguri since 2017.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

##### **Response:**

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
16.02	37.95	7.01	14.59	90.83

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

**Response:**

**Response:**

Library is automated using Integrated Library Management System (ILMS), subscription to e-sources, amount spent on purchase of books, journals and per day usage of library.

The College Library is a key learning resource integral to the teaching learning process and this entire system is managed by the Librarian and her team along with the Library Committee. The College Library is Wi-Fi enabled and has a seating capacity of 70 users (both Students and Staffs) at a time. The total carpet area of the library is 1,506.7 Sq. Ft. There are 02 CCTV cameras installed for the purpose of monitoring and proper surveillance. The library has created a webpage within the College website. P.C. Chandra Group Knowledge Centre under 'Gyandhara Prkalpo' extends their helping hands for developments of library to purchase some library furniture.

The college has an open-access library with collection of approximately 8000 books of different subjects and syllabus oriented Text and Reference books. The library collection is arranged according to call number (subject-wise), using DDC 23rd edition for Class Number and Cutter Four-Figure Table for Book Number. It has a prominent and devoted collection on the local region of 'Naxalbari' which is unique and is used by interested scholars both library member as well as outside users. The stock of books is constantly evaluated, and the library has a fairly regular procurement mechanism in place.

Library is being automated using Integrated Library Management System. For this purpose Library Management software named AthenOS (Library Software System) Supported by Techno Developer Group, Siliguri has been installed in the year of 2017. But, this software is customized and many changes are done for the fulfillment of current demands and library requirement. So our Library Software after some customization has been upgraded for books entry with barcoding. Besides, the library card is design with the help of this software enabling barcode label. The Library has introduced barcode based computerized circulation system with ILMS AthenOS version 2.0 in 2019. Lending service of the Library is fully Computerized.

At the beginning of the academic session 2022-23, we have decided to change the Library software by introducing cloud-based Version which helps the Web OPAC (Online Public Access Catalogue) for book search and showing availability of books for the purpose of borrowing and this online process can be performed by both by computer as well as mobile device.

The College Library provides the facility to access N-LIST (National Library and Information Services Infrastructure for Scholarly Content) since 2019. The college is entitled to find components of e-ShodhSindhu consortium with access to 6,000+ journals, 1, 99, 500+ eBooks under N-LIST and 6, 00,000 eBooks through NDL and also offered to the students and faculty members to enhance the teaching learning process.

Every year the library organizes a Students' Orientation Programme for new students so as to make them more familiar with the diversity of mechanisms that the library has in store for them.

Amount spent for the purchase of books and journals (in Lakhs):

2017 – 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022
0	0.98833	1.01006	0.21904	0.44977

Separate register is maintained to record the daily usage of the library by the teachers, students and others.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

**Response**

The College ensures that technology based learning experiences apart from traditional teaching learning process. With the limited resources available at its disposal the college tries its level best to provide the IT facilities for teachers and students. From the inception of the College in the year 2008, it has been able to arrange and offer the basic requirements to meet the need of the students. The basic minimal IT facilities contribute greatly to enhance the learning experiences of the first generation learners of the rural tea garden belt.

Following are IT facilities provided in the College:

- New initiatives for overall internal connectivity for students and faculty members started with the installation of Wi-fi connections from Jio Reliance enterprise. The company has a Memorandum of Understanding (MOU) since 2015 and is still functional. To enhance the internet facility for both the teaching, non-teaching faculty and the students another Memorandum of Understanding (MOU) has been signed in the year 2017 with the BSNL. The College has subscribed three separate BSNL FTTH Connection, each catering to Principal's block including Library, Administrative block and Teachers common room. These connections provide the unlimited internet with bandwidth of 100 mbps.
- Internet mobile data is also provided to the students with a capping of 32 MB per day which earlier

was 1 GB. However, the students are given unlimited access to the internet in the Library reading room.

- Library has two computers, one for the Librarian and the other is used in the circulation desk.
- One computer is placed in the IQAC room, one at Teachers' common room and five in the administrative block.
- Two Laptops are used as and when required and also for seminars, presentations, workshops etc.
- There are two advanced photo copiers and eight printers and scanners.
- Two rooms are equipped with LCD projectors, screen and sound system.
- Inter com is also provided at different sections such as teachers common room, library, office and Principal's chamber.
- Total of 32 CC cameras have been installed at different corners of the campus to ensure safety. the maintenance and up gradation of the surveillance system and other IT facilities Urjaswi Technologies, Siliguri and Integrated systems Naxalbari provide the service.
- N –LIST (e journals, e books, and other e learning resources) facility is also available for the faculty members.
- Recently all the faculty members have registered themselves in the VIDWAN portal for better accessibility to academic organizations involved in teaching and research work.
- Our College has a fully functional website which is maintained by Techno Developers Group, a software company. Yearly contract with the Techno Developers Group is maintained.

The College is looking for collaboration with Government agencies/ bodies for enhancement of IT facility in the campus so that the students can avail maximum benefit.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

##### Response:

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 07

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support



*facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:**

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
10.02	4.75	3.75	3.24	3.27

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:**

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1681	1609	1222	933	1610

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:**

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

#### Response:

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

#### Response:

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:**

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	87	51	29	2

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
482	663	642	268	279

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

#### **Response:**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **5.3 Student Participation and Activities**

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

#### **Response:**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	21	19	7

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	2	19	26	24

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Response:

The Alumni Association of Nakshalbari College, registered (Reg. No. S0028914 of 2022-23) on

29 th July, 2022, under the West Bengal Societies Registration Act-1961, is closely associated with various activities of the College. The alumni of Nakshalbari College have been an integral part of the extended family of this Institute even before the formal registration of the Association. The Alumni Association holds quarterly meetings but during the pandemic, no such meeting took place. The Association is new and the members have been trying harder to contribute to the development of the College with utmost cordiality with limited resources through various activities as stated below:

- i) Provides feedback for the development of the academic aspects of the College.
- ii) Motivates the new entrants by sharing the journey of successful alumni members.
- iii) Participates in Cultural Programmes such as Basanta Utsav, Annual Social etc.
- iv) Organizes awareness programmes.
- v) Participates in beautification and tree plantation within the Campus.
- vi) Provides guidance for professional and career development.
- viii) Participates in College sports and blood donation camps.
- ix) Contributes by donating Books to the College Library.
- xi) Members of the Alumni Association always try to make them available during the observance of memorable days in the College. A few such days include the World Environment Day, Independence Day, and Teachers' Day.
- xii) The College organizes "Orientation Programme" for the newly admitted students of Semester-I in each session, where a number of our alumni are invited to have an interaction with the students. They motivate the young minds to prepare themselves for a new learning experience in this Institution.

As far as financial help is concerned, the Alumni Association could not make any significant contribution. The Association is still in a nascent stage and they will surely offer financial assistance to the College in near future.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

**Response**

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. In order to ensure the inputs of various functionaries of the colleges there is a system of delegation of authority. Since, it is believed that delegation allows fresh inputs, to be enthused into the organizations and if the leadership delegates its power amongst various administrative functionaries, it leads to effective leadership in the end. From the members of the Governing Body to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college.

**Vision**

- Upliftment and Enlightenment of the rural students.
- To inculcate an urge for knowledge and enlightenment in the younger generation imparting holistic and personalized education.
- To serve the needs of people, especially the Scheduled Tribes, Scheduled Castes, Minorities and the Underprivileged.

**Mission**

- To provide value-based education to uplift socially and economically backward students.
- to enhance the skills of the learners towards achieving excellence.
- to contribute to socio-economic change and sustainable development of the adjoining areas by imparting higher education.
- to provide modern education to fit the students for competitive exams as well as ready entrepreneurs for job market.
- to sensitize the students towards nationalism and secularism through various activities and programs.

Keeping up with the vision and mission Nakshalbari College endeavours to facilitate opportunities for educational empowerment to the students from diverse communities. Since a greater portion of our students are girls and first-generation learners, our vision is to promote quality education to understand the moral, social and human values so as to make them catalyst of social transformation. Our curriculum emphasises acquisition of knowledge, understanding, application of critical thinking and creates



environmental consciousness. We as an institution strive to impart holistic and quality education to empower the students in facing challenges as dignified, responsible and dutiful citizens.

The importance of National Education Policy (NEP) 2020 aiming to transform the education system to a multidisciplinary approach from a particularly focused on subject or content is recognised at Nakshalbari College, too. To fulfil the aim of this education policy College is taking several steps:

Recognizing the vital role of Vocational Courses, institution plans to add few more courses to already offered certificate/add on/ value-based courses of interdisciplinary approach by Anudip Foundation.

College is also preparing to offer courses through ODL (Open Distance Learning) mode in due course of time.

Increase the Faculty Exchange Program to make teaching -learning more effective.

College is the study centre for post graduate and under graduate courses of Netaji Subhas Open University (NSOU). Classes conducted during weekends, there is optimum utilization of college infrastructure to accommodate students who are not enrolled in the regular mode. In future also keeping in view the need for an inclusive approach, College will continue to work in collaboration with other institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1** *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and*

*procedures, etc*

**Response:**

**Response:**

The Governing Body and the Principal together work towards the designing and implementation of the institutional quality by undertaking various policies. It plays a pivotal role in framing the strategies pertaining to various aspects of the college administration starting from teaching –learning down to infrastructural issues and budgetary provisions. It mobilizes funds for providing necessary infrastructure and other requirements apart from creating environment friendly campus adhering principles of inclusion, responsibility and social accountability.

The various academic and administrative departments of the college are effectively governed by various effective bodies such as IQAC, Teachers Council, Academic Council, Finance & Purchase Committee etc. having well defined roles which formulates the working principle for the smooth running of the Institution.

IQAC is instrumental in making necessary recommendations for the all-round growth and quality control of the human resource available in the domain of the college. This Cell is active in providing support to the college in various ways with regard to quality maintenance such as the Cell collects feedbacks from the final year students of the college, Self-Appraisal Report from the teacher, feedback from Alumni, GB Members. The reports are analyzed and issues evolved thereof are placed before the Principal, the Teachers' Council and also the concerned departments.

The Teachers' Council takes the responsibility of quality assurance at the level of teaching- learning and evaluation. Different Committees are formed and the Convenorship and the members of the Committees are selected from amongst the teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as admission, academic co-ordination, conduct of examinations, promotion of research and extension activities, cultural activities, etc.

Academic Council is the principal academic authority of the college. The Council lays down the academic policies in regard to maintenance and improvement of the standard of teaching, research, extension, collaboration programmes in academic matters and evaluation of the workload of the teachers.

Finance & Purchase Committee helps the Principal on all financial matters of the College. The Principal along with the Finance & Purchase Committee decides the implementation of the College budget. The Committee reviews funding, allocations and expenditures of the College and report to the Governing Body. It estimates the tuition fee, obtaining and verification of quotations for the purchase of stationary, equipment, furniture and others, submission of purchase requirements ensure that expenses incurred have budgetary provision and maintenance of relevant records.

With regard to appointment of the Principal, faculty members, administrative and other staff of the college, different rules and regulations as notified and modified from time to time by the concerned statutory authorities and the government are followed by the institution. Notice, communications, policy, decision received from the University, Government and UGC etc. are followed by the college.

The college strives to address the needs of the society through innovative actions, plans and policies where various social welfare programmes are organized by the NSS Unit, NCC Unit, Gender Sensitization

Committee and Welfare Committee of the college. Besides there are extra- curricular activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

**Response:**

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

**Response:**

**Response:**

The College provides a lot of welfare schemes to its staff and has been availed as and when they are needed.

- The faculty members of the college are given duty leaves to participate in various training Programmes/ Orientation/ Refresher/ Workshops/Seminars subjected to existing government rules.
- Engage in various academic leadership activities such as BOS members of North Bengal University, head examiner, paper setter, moderator, translator and external examiners for other colleges.
- Departmental seminars are organised on diverse contemporary issues to enhance learning, teaching and knowledge up gradation.
- Complete support and assistance is provided to the faculty for pursuing higher studies.

- The Non-Teaching staffs attend various governmental training programs and workshops .The College bears the travelling allowances and other expenses incurred by the staff.
- Permanent employees of the college are bonafide government servant's .As a result they are entitled to GPF and health scheme of the government of West Bengal.
- Lady teachers can avail Maternity Leave of 180 days as per the government rules.
- All staff members are entitled to Casual Leave, Earned Leave and Medical leave as per the existing rules of the government.
- College Canteen - where the food is provided at a subsidized rate.
- First aid facility.
- Parking facility.
- Uniform for security guards are provided by the College.
- Interest free Festival advance is given to the Teaching Faculty (if desired by them) which is later realized in four instalments.
- The casual Non-Teaching staffs are given yearly festival bonus.
- Free Wi- Fi access
- Organising picnic annually

The institution maintains daily self-appraisal system in which teacher keeps a record of attendance, classes allotted and taken and other academic as well as administrative activities done inside and outside the college. It takes into account of the teachers' arrival and departure as per the government norms. The Attendance Register is checked by the Principal on regular basis. This enables the college authority to make quantitative appraisal of duty assigned to faculty members. These Self- Appraisal Reports of each teacher are kept centrally at the Principle's Chamber. Monthly Class Statement Report and syllabus completion report of the teachers are also recorded which helps the authority to appraise the performance of teachers. These Self-Appraisal Reports serves as a necessary document for the Career Advancement of the faculty. The teachers are encouraged by the UGC Career Advancement Scheme endorsed by the Government. Record of their leaves are also kept and documented accordingly.

There is scope of Career Advancement Schemes for non-teaching staff as well. Attendance register is maintained where their arrival and departure time is taken into account. Record of their training and leave are also kept and documented properly. They are evaluated by the Principal.

The college has a mechanism for collecting feedback on various aspects of the institution. This is done through a questionnaire which every student is required to fill up before leaving the college. The feedback which also serves as annual appraisal of the performance of the support staff is analyzed centrally by the IQAC with the help of faculty members. Generally the Principal is authorized to work upon the recommendations and discuss the feedback report with the teaching and non-teaching staff and motivate them to cater to the needs of the students with greater commitment and sincerity

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

#### Response:

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	1

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

#### Response:

#### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	05	03	05	04

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	17	17	17	17

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

### 6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts external financial audits regularly and internal audit as per requirement

**Response:**

Nakshalbari College had a very small amount of fund at the initial stage. But the college has been trying hard to increase the fund situation gradually through a well-planned internal financial management system of resource mobilization. The college manages its limited resources through transparent way. The college follows the Financial Guidelines of Government of West Bengal in any kind of transaction. The internal financial management system of the college routed through Purchase Committee, Finance Committee and finally, the Governing Body of the college. Any purchase amount more than Rs.10, 000/-(Rs. ten thousands) only is placed in the Finance Committee meeting, the finance committee members check its fund position and forwarded to Principal for final approval. The principal reports it to the Governing Body for approval and then it is purchased or supplied by the concerned agency through the quotation or e-tender process. After purchase of any material, the Cashier of the college checks the bills and then it is sent to further verification to the Accountant and the Bursar of the college. Finally, it is sent to principal for final approval. The principal normally approves the bills but sometimes the principal places it to Governing Body meeting for final approval according to the ceiling amount. Thus, the college maintains the transparency for any kind of transaction for further mobilization of the college resources.

The transparency of financial management is not stopped here only. It is again audited by the external auditor appointed by the Department of Higher Education, Government of West Bengal regularly. The audit report provided by the auditor is archived for any further reference.

Beside this, due to delayed or irregular engagement of Government appointed auditor, the college appointed CA for internal audit for financial year 2020-2021 and 2021- 2022.

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

**Response**

The Internal Quality Assurance Cell (IQAC) at Nakshalbari College was constituted on the 4th April, 2013 following the guidelines of the UGC XII Plan Guidelines. The Committee was reconstituted under the chairmanship of the Principal on 2015 with the main objective of ensuring quality culture in administrative and academic level. The quality enhancement is the continuous and ongoing process, IQAC plays a vital role in maintaining and improving the same. The committee monitors the functioning of the different sub-committees, teaching learning processes, evaluation system, infrastructural development; enhances the faculty competencies and the student centric activities.

To facilitate the academic and administrative operations of the institution it has mechanism and processes of delivery.

- Different sub-committees have been set-up to function in their respective areas and recommend actions. Every after two years these sub-committees are reshuffled under the guidance of the chairman and the suggestions and recommendations of the IQAC co-ordination
- Monitors the activities of the sub-committees for better planning and execution
- IQAC takes suggestions for the infrastructural developments and makes recommendations to the concerned Department.

1. Upgradation of Classrooms
2. Upgradation of ICT facilities to facilitate the teaching learning-process
3. Upgradation of Library system, Library facility, books and e-resources
4. College Website

- Monitors the compliance of the departmental target.
- Supervises the teaching plan of the teachers and its implementation.
- Records the participation of the Teaching Faculty, Non-teaching Staff in Seminars, Workshops, Conferences, Refresher course, Faculty Induction Programe
- Assist the promotion of the Teachers as per their eligibility criteria to different posts under CAS

- Records the participation of the faculty in different bodies and Committee at the University level

IQAC also aims the creation of learner-centric environment to facilitate the students to avail the maximum benefits.

- Organizes seminars, workshops, talks by invited Resource persons
- Add-on courses are arranged for the students by the invited and internal faculties and also in collaboration with the colleges and agencies
- Educational tours and field trips for the students
- Initiates co-curricular activities at the inter-intra college level for the overall and holistic development of the students
- Remedial Classes for the slow learners
- Organizes and encourages the students to participate in Sports activities

Arrangements for the regular feedbacks from the major stakeholders provides an understanding of the ground realities and allows to review the overall situation. There had been the system of collecting feedback from the final year-passing out students but from the academic session 2018-2019 the feedback from the other stakeholders of the college was taken into account. At present Feedback is collected from the:

- 1.Students
- 2.Governing Body Members
- 3.Teachers
- 4.Alumni

The feedback is collected and analysed by the IQAC. It identifies the areas of strength and weaknesses and does the perspective planning.

- After the analysis recommendation and suggestion are made to the chairman of the committee for the necessary course of action
- The same is communicated to the concerned department and advised to carry on the positive feedback and work on the lacunae or the shortcomings as reflected in the feedback.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2.Academic and Administrative Audit (AAA) and follow-up action taken



- 3. Collaborative quality initiatives with other institution(s)**  
**4. Participation in NIRF and other recognized rankings**  
**5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:**

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

Response:

An educational institute plays a crucial role in promoting the equality and justice in our country. Promoting equity through education has always been the mission of the college. In Nakshalbari College we support for a diversity of talent. We commit ourselves as a future generation role model and to counteract to any existing inequalities. The institute believes in the principle of equality. To promote the same message among the students and staff, Gender Sensitization Committee is formed which conducts different programs in the academic year.

Girl Students are made aware about health, sanitation, hygiene and similarly boys are also counselled and are made aware about the gender equality and the sense of being together for humanity is encouraged. Hygiene awareness programmes followed by distribution of sanitary pads to the girl students and talk by lady Doctors, for creating awareness about health, gender discrimination is carried out.

In terms of Safety and Security the college campus is fully secured and safe for all the girl students with installation of CCTV surveillance at various corners of the campus. Girl students are provided with a separate girl's common room and a sanitary napkin vending machine is installed in the female staff and girl student's bathrooms. One can avail sanitary napkins at subsidized rates. Two teaching female staff in rotational basis takes charge of the stock, refilling the machines at regular interval and collecting coins from the machine.

Physical Education Trainees train and motivate both the boy's and girl's students to participate in various activities related to sports. Management has appointed one lady teacher in the Department of Physical Education to ensure safety and approachability for the girl students.

The Institute has a mechanism of giving counselling to address both personal and academic issues of the students. Departments are also mandated to have regular student-faculty interaction meetings to identify the problems/issues and resolve them. Besides, the college organizes events such as the International Women's Day and brings in prominent speakers for discussions. There is also an academic component that emphasizes on Gender related concepts.

Following the guidelines of Department of Women Development and Social Welfare, Government of West Bengal, College has adopted the Kanyashree Prakalpa (conditional cash transfer) scheme that focusses on girls. This scheme provides financial help to the girls between the ages of thirteen and eighteen in their schooling and college education under the heads K1 and K2. Kanyashree Prakalpa is not only the financial support to the girls of socio-economically disadvantaged families rather it is an initiative to promote social empowerment of the girls. It allows girls to pursue higher studies without much financial hardship and further it prevents the child marriage.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response:

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response:

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Response

Nakshalbari College prides in providing and promoting an inclusive environment for the students belonging to diverse cultures, religions, castes, creeds, languages, and socioeconomic strata. This Institution is, indeed, a melting pot of different cultures. We try to ensure that the students feel at home here and learn in a student friendly ambience. Wearing uniform is mandatory for all the students. It instills a sense of oneness and equality in them and makes them feel that they all are equal irrespective of their backgrounds.

The Institute values inclusive practices at multiple levels including its admission policy, where the reservation policy of the Government is strictly followed. Reservation policy in terms of creation of vacancies for the teaching and non-teaching posts is meticulously done following the Government guidelines.

Students belonging to the Below Poverty Line (BPL) get fee waving. The College encourages and assists the students in enjoying the benefits of several Scholarships provided by the State and the Central Government. The College also provides financial help to the poor and meritorious students from the Students' Aid Fund of the College. Most of our students belong to the vernacular medium schools. Hence, the Teachers adopt multi-lingual approach –Bengali, Hindi, Nepali, and English while teaching as per the need of the students. There are four Language Departments in the College –Bengali, Hindi, Nepali, and English apart from the Bio-Science and Social Science Departments.

The Institution endeavours to promote communal harmony and tolerance by organizing various programmes consistently. The College observes and celebrates the Days of National and International

importance with due diligence each year with active participation of all the stakeholders. Feedback from Students, Alumni, Teachers, and the members of the Governing Body are collected each year and action is taken accordingly. Representation of female members in all the Committees including the Governing Body is given due importance. No discrimination is made in seating arrangement on the basis of gender in the Staffroom and Classrooms. Cultural Committee, NSS Unit, and NCC Unit of the College organize events and programmes which immensely contribute to the idea of an inclusive environment – tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### 01.Title of the Practice

#### Service to Society through Welfare Activities

#### Objectives of the Practice

- To create awareness of Secondary and Higher education among the parents and students in the neighboring villages.
- To promote the importance of cleanliness, sanitation, health and personal hygiene among the rural people.
- To provide appropriate help to the economically backward people as permissible.
- To provide help in times of dire situation.

#### The Context

Social exclusion is a predicament in most developing countries. To bridge this gap, Nakshalbari College has been continually taking special initiatives to support the students coming from the weaker and underprivileged sections of the community. Our College is located in a tea belt area. People residing in and around the tea gardens are economically weak. Most of them cannot enjoy the basic amenities in their day

to day life. Children are not encouraged to go to schools. Even those who go to primary and secondary schools cannot finish their studies and drop out. We thought we as teachers have certain responsibilities to the people around our Institute. Hence a Welfare Committee was formed in our College to make contributions to the Society as per our capacity.

### **The Practice**

The social welfare programme is a self-financed programme generated purely out of the goodwill and desire to serve the needy people. Funds for the programme are contributed by all the teaching and non-teaching staff of Nakshalbari College. The college has a Welfare Committee under the chairmanship of the Principal. Before undertaking any welfare activity, the Committee members meet and decide what activities are to be taken and identify a particular place where the welfare activities are to be executed. During the Pandemic, we tried to reach out to the people who did not have sufficient income to run their families. As per our capacity we distributed food items to those needy people.

These welfare activities related to community development are intended to bring both outward and inward grace to the society. Commitment to society is an attempt to bring about a social and economic transformation of the community structure through the efforts of our Institution. It also brings a change in the students and staff like recognizing the problems of common people, feeling of commitment to society and nation, willing to contribute one's bit to solve the problems etc.

### **Evidence of Success**

The impact of all above activities is remarkable. The people of the surrounding areas where we did our welfare activities appreciate our efforts. It has been observed that students and parents are willing to enroll their children in High Schools and Colleges. The positive feedbacks we receive immensely motivate us in continuing our welfare activities.

### **Problems Encountered and Resources Required**

We need more finance to meet the expectations of the people. Ours is a small College and so is our welfare fund. Hopefully, we will be able to contribute more in near future with the growth of the College and with the increase in the strength of faculty and overall staff. Organizing various welfare activities and programmes in rural areas involve a lot of challenges, but through systematic planning and teamwork, all these activities have been carried out successfully.

## **02. TITLE: IMPLEMENTATION OF UNIFORM**

Nakshalbari College has implemented dress code for the students from the session 2019-2020.

### **Objectives:**

- It provides an identity to the students of the College.
- It acts as a mark of identification outside the college in every situation specially that requires immediate action.
- Uniform gives an impression among the students that they are equal irrespective of their

background.

- It gives a sense of unity and instills the desire to function as a team.
- It reduces the cost incurred on clothing.
- Dress code helps to inculcate a sense of discipline, punctuality and simplicity among the students.

### **Context:**

Uniform provides a unique identification to the students and it helps the College administration in identifying the outsiders or intruders within the College premises. It plays a vital role in spreading uniformity and equality among students. The students of our College come from different economic levels of society and religion as well. Uniforms help to negate feelings that might result in students being judged because of their clothes. It stills a sense of oneness and equality among them. Uniform helps to generate a sense of pride and motivates our students as a team.

Introduction of the College uniform for the students from the academic session 2019-20 was unanimously decided in the Teachers' Council meeting held on 13-08- 2019. Further, the Governing Body of Nakshalbari College unanimously resolved to introduce College uniform in a meeting held on 20-09- 2019.

The dress code for the students will be as follows:

- Black pant and striped shirt with College logo and Black tie with College logo (for girls and boys)
- Black Salwar and striped kameez with College logo along with waist coat (for girls who are not comfortable in shirt-pant).

The uniform is mandatory for all the students of the College. Quotations are invited to select the vendor following Government guidelines to supply the Uniform to the students at a reasonable rate. Students are also free to buy their uniform from outside.

### **Evidence of success:**

After the implementation of dress code in our College, it has been noticed that students have become more disciplined and have been paying more attention to their studies. It has reduced absenteeism in our College and has given a boost up to the healthy campus culture in the College.

### **Problems encountered and resources required:**

Students of our College come from different cultures and religions. When the dress code policies were implemented we faced a few challenges. Some families restricted their daughters to wear shirt-pant, therefore application were submitted by some students seeking permission to wear Salwar-kameez instead of shirt-pant.

Until or unless the government sponsors the cost of uniform for the unprivileged, the expenses on College uniform will have to be taken care of by the students. However, it is not an extra burden on the parents as the uniforms are inexpensive and easily available in the market. Female students, who are not comfortable in shirt-pant, are allowed to wear salwar-kameez.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

**Response:**

**Response**

#### **INSTITUTIONAL DISTINCTIVENESS OF NAKSHALBARI COLLEGE**

Nakshalbari College affiliated to North Bengal University was established in the year 2008 with a vision of empowering students coming from rural background. Our college caters to the need of these students by imparting quality education in a distinctive manner which are as hereunder:

#### **LOW INCOME BACKGROUND:**

Almost 95% of the students come from a very poor and low income group as a result they face financial challenges. Therefore, need and merit aid is provided these students. The college tries its best to keep the fees as low as possible, so that they do not face financial crisis at home.

The college also pays some amount of fees on behalf of the students who cannot afford to pay it from the College Student Aid Fund.

The College have opened a Group/Personal Accident Policy with TATA AIG General Insurance Company Limited in case of any accident of college student.

Student Health Home Policy is also provided where some amount of money is given to the students for buying their medicine in case of illness.

The rate of food in the college canteen is at a very subsidized rate, keeping in mind, the financial background of the students

#### **ST/SC/OBC MAJORITY:**



Almost 70% of the students pursuing education in Nakshalbari College belong to the marginalized community i.e ST, SC and OBC category. Keeping this in mind the college offer programs that support them in their pursuit of education and any kind of racial and ethnic disparity is not shown to them.

The college gives opportunity to each and every children to showcase about their culture in the cultural programmes and activities organized by the college. Some of these students are studying in well renowned Universities.

### **WOMEN IN MAJORITY:**

Although the students come from rural areas with low income background mostly belonging to marginalized groups, the number of female students (60%) exceeds that of male students in our college. Gender sensitization Committee is especially set up by the college to sensitize both the male and female students about different gender issues. Experts are invited regularly to give a talk on gender-related issues to the students. Self-defense workshops for women are organized.

Vending- machine and e- disposal facility is provided to the female students. Facility for Separate Common Room for male and female students is provided. Internal Complaint Cell is formed to address issues on sexual harassment within the campus

### **CONNECTION WITH ALUMNI:**

First generation alumni are uniquely able to recognize how being first generation impacted their time both during and after college. Building up confidence and professional skills through mentorship with alumni is one of the best features of our college which is practiced on a regular basis.

### **FIRST GENERATION LEARNERS:**

The students of our college are mostly first generation learners. They face unique challenges like college readiness, financial challenges, racial disparity, college adjustment, family support, low academic self-esteem etc. Therefore the college provides additional support throughout their entire college experience, starting with the application and admission process upto their graduation and after through the following activities undertaken by the college:

Full support during admission process is provided since the admission process is fully online for bringing transparency in Admission system

Proper Orientation by the College as well as department wise is arranged for the newly admitted students for college readiness.

Empowering and increasing the involvement of the students in social and co-curricular activities

Free wi-fi connectivity for fast and precise access of information for independent learning is provided to the students

The college ensures to meet and support the learning needs of the student by undertaking remedial classes at the end of each session

Motivating the students with awards and prizes for departmental activities

Undertaking Academic Development Programmes by each department wherein Experts from the different colleges/universities are invited give a talk on the topic which are syllabus based.

Motivation to appear for competitive exams is given and with that purpose in mind the college

library is also well equipped with books related to General Knowledge

Guest lectures and interactive sessions/workshops with successful personalities are held to motivate the students

Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching learning process

The college makes full and better use of ICT for student teaching –learning.

You-tube assisted learning is being practiced. It becomes easier for a student who understands a subject matter from different perspectives in a convenient and easy manner.

To make the student confident of themselves, paper presentations are encouraged.

The students get exposed to the social and economic problems of the less- privileged section of the society in the neighbourhood community through extension activities organized by NSS Unit.

Automated library with rich and varied collection of books.

Computer facility with internet connection

NLIST facility is also available for the students

The college has signed MOU with ANUDIP Foundation which provides Add- on/ Certificate Programs like English Communication and IT, iMerit Project Aligned Comprehension and Communication Training, Advanced Programming in Accounting and Tally to the our college students.

Regular Counselling to the students to address their needs.

NCC Unit of the college aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service among the young students. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. It also motivates the young students to join armed forces.

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## 5. CONCLUSION

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### Additional Information :

#### ADDITIONAL INFORMATION

Nakshalbari College strives to become a major educational hub, especially considering the geographical location i.e. the international border with Nepal. The task of bringing positive changes in this region rests on our institution as it is the only higher education institution situated at this international border. Hence, the product of our college needs to be such, where social progress, economic advancement and cultural enrichment are brought about by these students.

In order to meet this colossal demand, our institution will be taking up various proposals. The college has already signed a MOU with WEBEL for enhancing its ICT facilities and providing digital education to our students. Taking into consideration the employment opportunities for our students and also as per NEP guidelines, our institution is now starting different advanced and unique courses like, Management of Library and Information Center, Sports Management, Human Rights, Gender Studies, International Relations, Mental Health and, Hygiene, Strategic and Area Studies, Conservation Biology, Nutrition and Diet etc as Multi Disciplinary Courses. Vocation oriented courses like, Beauty and Wellness, GST Filing and Soft Skill and Personality Development are introduced. Apart from this Digital Marketing is assigned as a common value added course. Considering a huge demand from the students and parents, now Physical Education will be introduced as a 4 year degree course, which will be of maximum benefit to our students. Apart from these, our institution will be giving access to various Value Added Courses. With the implementation of 4year Bachelor Degree (Honours with Research), our institution aims to stand out a research hub and innovation centre in this locality.

The college has plans to come up with a second Unit of National Social Service (NSS) so that more number of students can participate in the activities and events organised under its banner. Moreover, plans for starting a second Unit of National Cadets Corps (NCC) is underway. This will help the cadets in their future prospects.

In order to improve our faculty strength, the management will initiate the process of post creation for teaching faculty in co-ordination with the West Bengal Higher Education Department.

### Concluding Remarks :

#### CONCLUSION

Since its inception in 2008, Nakshalbari College has undertaken its journey with pride and perseverance. Despite of many obstacles and hurdles, we have stood tall in providing quality education to the future nation builders. We follow the ideals of Indian Philosophy i.e. “Vasudeva Kutumbakamb” where we seek to harmonise the students coming from different cultural backgrounds paving our way ahead to the future with same zeal and enthusiasm.