

# UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE A

**Shankari Chakraborty**  
Asstt. Controller of Examinations



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P.O.: North Bengal University,

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Pin: 734 013.

Ref. No.: 439/A/CE-2021

Date: 10.02.2021

## **Notice for conducting U. G. 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester (Honours / Program) Examinations, 2020**

The undersigned is directed to notify informing all concerned that:

- 1) The University has decided to conduct U. G. 1<sup>st</sup> Semester Examinations, 2020 (Regular / Casual) on 4<sup>th</sup> week of March, 2021 and U. G. 3<sup>rd</sup> (Regular / Casual) & 5<sup>th</sup> (Regular) Semester Examinations, 2020 on 2<sup>nd</sup> week of March, 2021. Due to COVID-19 pandemic the conventional mode of examinations i.e. writing examinations in the examination hall in pen & paper mode has been replaced by assignment mode of examinations.
- 2) The exact dates of Examinations, 2020 shall be notified at the earliest.
- 3) The students will be given question papers to prepare assignments at home only. The question papers will be available at [nbuexams.net](http://nbuexams.net) before examinations (i.e. 11:00 AM onwards).
- 4) The question papers shall also be available in the college members area in [nbuexams.net](http://nbuexams.net) and also e-mailed to all the colleges and the Heads of the Departments of Anthropology, Geology & Tea Science, University of North Bengal.
- 5) The student shall submit all assignments online / offline (through authorized person) as per the roster provided by the colleges. The authorized person on production of admit card and original registration card may submit the answer scripts at the college. After submission they will be provided with a receipt.
- 6) If a candidate is unable to submit the hardcopies of assignments by their authorized person in the college concerned may upload the same in **pdf** format in the College website or attach in the e-mail ids provided by the colleges as per the date mentioned in the roster for submission.

Dates	Particulars
28 <sup>th</sup> February, 2021	Students strength along with subject combination of U. G. 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Semester students will be sent to the College Members area and shall be e-mailed at the three departments where U. G. Anthropology, Geology and Tea Science are taught.
Between 22 <sup>nd</sup> to 27 <sup>th</sup> February, 2021	Blank answer scripts and loose sheets shall reach respective colleges / three NBU departments.
1 <sup>st</sup> to 6 <sup>th</sup> March, 2021	Colleges will distribute blank written scripts and loose sheets amongst students of U. G. 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Semester Examinations, 2020 according to the ROSTER prepared by the Colleges. The College will provide blank written scripts and Loose sheets for all the papers a candidate is appearing. Instead of the students their guardian or any authorized person will have to come to the College concerned alongwith the copy of the candidate's Admit Card and original Registration Card.  A candidate of U. G. 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Semester Examinations, 2020 may also download the first page (top sheet) of the blank answer scripts from <a href="http://nbuexams.net">nbuexams.net</a> and may use A4 size paper for writing the answers.  And the last option for a student of U. G. 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Semester Examinations, 2020 living far away from his / her College may collect the blank written scripts and loose sheets from the nearest College where CBCS courses under NBU are taught, on production of the aforesaid documents by their guardian or any authorized person.

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If a candidate is unwilling to appear for the prescribed modes of examinations 2020, they may intimate the Principal of the College concerned (within **6<sup>th</sup> March, 2021**) who in turn will inform the Controller of Examinations, University of North Bengal via e-mail: [assistantcont1@nbu.ac.in](mailto:assistantcont1@nbu.ac.in) The candidate may appear in special examination as and when normalcy is restored and as decided by the University.

The Principal / Teacher-in-charge may request any teacher, non-teaching staff or any other personnel associated with the College to attend College as per his / her requirement(s) in the interest of the students appearing for the University examinations and timely publication of the results.

***The hardcopies of the question papers for all subjects will not be sent to the College.***

The students opting for online mode shall download the first page (top sheet) of the answer script of the University examinations from [nbuexams.net](http://nbuexams.net) and upload the written answer scripts writing in A4 size papers along with downloaded first page (top sheet) of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to the websites or attach those in the college e-mail ids. ***The candidates who shall download the first page (top sheet) of the answer scripts shall not write in the other side of that page (top sheet).***

Students opting for offline mode shall collect the blank answer scripts from their respective colleges or any of the nearest colleges from **1<sup>st</sup> March to 6<sup>th</sup> March, 2021** through parents / guardians or any authorized person on production of Admit Card and original University Registration Certificate and submit the written assignments through parents / guardians or any authorized person to their respective colleges.

The students opting for offline mode may also download the first page of the answer script of the University Examinations from the website [nbuexams.net](http://nbuexams.net) and submit assignments writing in A4 size papers offline to the Colleges through parents / guardians or any authorized person attaching the downloaded first page (top sheet) of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to their respective colleges.

***Colleges are requested to put the college seal on the top sheet of the answer booklets, at the right hand, below the signature of the Centre-in-charge. Do not put any seal or signature inside the blank answer scripts, else the scripts shall be treated as cancelled.***

***During submission of written answer scripts by the authorized persons in the colleges, the names of the subject, paper, semester should be tallied with the information in the admit cards.***

*Shankari*  
Asstt. Controller of Examinations

- Copy to:**
- The Principals** of all Colleges affiliated to the University of North Bengal.
  - Head, Department of Geology, University of North Bengal.**
  - Head, Department of Anthropology, University of North Bengal.**
  - Head, Department of Tea Science, University of North Bengal.**