

NAKSHALBARI COLLEGE

P.O.: NAKSHALBARI, DIST:DARJEELING, WESTBENGAL, PIN- 734429

Dated. 18/08/2026

Ref. No. Quo/NC/Aug./26/02

Notice Inviting Quotation for Supply of Books (Print version)

Sealed quotations are hereby invited for supply of books to the library of Nakshalbari College, Nakshalbari, from interested publishers/ authorized distributors/ Vendors/ Sellers/ Suppliers of books of deferments subject (Bengali, English, and Nepali Version) in print form. Quotation should be addressed to Principal, Nakshalbari College, Nakshalbari, and should be sent along with the other required documents in a sealed envelope through post, courier or submitted by hand to the office of Nakshalbari College, Nakshalbari, on or before 25th August'2026 (during office hours). The quotation will be opened on 27th August'2026 at 01:00 PM. The tentative list of books to be supplied will be provided by the Librarian, Nakshalbari College Library. The estimated cost of the books after discount is likely to be under Rs. 50,000/- (Rupees Fifty Thousand Only).

Terms & Conditions:

1. Only registered publisher/firm/authorized distributor/ Vendor/ Seller or supplier can quote.
2. Firm must attach copy of the Trade Licence, PAN No., latest Income Tax Return (ITR).
3. The selected supplier should supply the books free of cost right up to the Library of Nakshalbari College, Nakshalbari and the price paid shall only be the publisher price minus the quoted discount. No other Charges towards packaging, freight, taxes, duties etc. will be paid.
4. No advance payment will be made.
5. Payment will be made only after proper verification and acceptance of the delivered books by the Library.
6. Latest and low-cost editions of printed version of books should be supplied.
7. Any loss or damage caused to the books during transit has to be made good within a mutually agreed period of time. The supplier shall replace free of charge any defective book supplied by them due to faulty printing or pagination, soiled copy or any other reason.
8. Delivery of books will be accepted at destination within the stipulated time of 20 days from the date of issue of purchase order.
09. Maximum discount offered on the publisher's price of books should be quoted.
10. Any quotation received after the aforesaid deadline will be rejected straightway and any delay thereof on account of postal or courier services will not be considered.
11. The percentage of discount quoted must be valid for at least 90 days from the date of opening of the Quotation.
12. Becoming LI will not be the only criterion for awarding of purchase order unless the offered discount percentage is reasonable.
13. The publisher/firm/authorized distributor/ vendor/ seller or supplier should not be have been blacklisted by any government college, university, agency or department.
14. Supplier must supply 02 (two) copies of challan & bill with books supplied.
15. Punitive action will be taken against those who fail to supply at least 70% of ordered books within the stipulated time .
16. L1 bidder fails to supply the required item within the stipulated date & time the purchasing authority may procure such item from the L2 bidder (negotiable rates)/L2(in the same rate)/from the market or by any such process so as not to hamper the programme concerned
17. In case it is found that two or more bidders have quoted same price, the lowest bidder will be decided by draw of lots.
18. Any subsequent notice regarding this tender shall be uploaded in above website only (www.nakshalbaricollege.com)



19. All disputes regarding this supply will be subject to Siliguri Jurisdiction.
20. All terms and conditions as mentioned above will have to be accepted by the Tenderer(s).
21. The Nakshalbari College, Nakshalbari, reserves the right to add to or modify the aforesaid terms and conditions and rejects any or all quotations without assigning any reason whatsoever.

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(Dr. Savita Mishra)
Principal
Nakshalbari College,
Naxalbari, Darjeeling

Memo No. Quo/NC/Aug./26/02(8)

Date- 18/08/2026

Copy forwarded for information and taking necessary action to:

1. The Savadhipati, Siliguri Mahakuma Parishad, with a request for its display in his/her office notice board
2. The Sub Divisional Officer, Siliguri & Administator, Nakshalbari College for information and with a request to display on his/her office notice board.
3. The Savapati, Naxalbari Panchayat Samity, with a request for its display in his/her office notice board.
4. The Block Development Officer, Naxalbari Development Block, with a request for its display in his/her office notice board.
5. The Pradhan, Naxalbari GP, with are-request for display in his/her office.
6. The Pradhan, Hatigisha GP, with are-request for display in his/her office.
7. The Pradhan Maniram GP, with are-request for display in his/her office.
8. College Website
9. Office Notice Board.



Savita Mishra
18/8/2026

(Dr. Savita Mishra)
Principal
Nakshalbari College,
Naxalbari, Darjeeling

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